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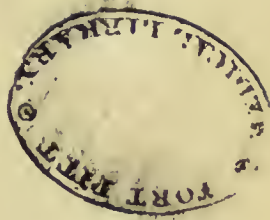


Presented to the Library of the
Medical Officers of the Army. By
Sir James M^cGrigor, Bart^e

INSTRUCTIONS



FOR THE



NAVAL HOSPITALS

Many

ON

FOREIGN STATIONS.

LONDON :

PRINTED BY WILLIAM CLOWES AND SONS,
STAMFORD STREET,

FOR HER MAJESTY'S STATIONERY OFFICE.

MDCCCXLII.

*By the Commissioners for executing
the office of LORD HIGH ADMIRAL
of the United Kingdom of GREAT
BRITAIN AND IRELAND, &c.*

WHEREAS we think fit that the Regulations and Instructions hereunto annexed for the Deputy Inspectors, Surgeons, and Medical Storekeepers, and Agents, of Her Majesty's Foreign Naval Hospitals shall be established.

You are hereby required and directed to pay the most strict attention and obedience to the same, so far as the several matters contained therein may relate to your respective Duties.

Given under our hands this 27th day of August, 1841.

To

*The respective Flag Officers,
Superintendents, Captains,
Commanders, and other officers
of H. M. Fleet, and the
Deputy Inspectors, Surgeons
and Medical Storekeepers,
and Agents of Her Majesty's
Foreign Naval Hospitals.*

J. W. D. DUNDAS.

T. TROUBRIDGE.

By command of their Lordships.

JOHN BARROW.

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INSTRUCTIONS

FOR THE

DEPUTY INSPECTORS OF FOREIGN NAVAL HOSPITALS.

ARTICLE 1.

THE Commander-in-Chief of Her Majesty's Fleet on the Station, being invested with full authority over the Officers and other persons, in all matters relating to the general economy, discipline, and good order of the Hospital, as hereafter set forth ; and the Admiral or Captain Superintendent (if there be one), being also directed to superintend the Department with which you are intrusted, you are to obey all directions you may receive from such Officers. (Excepting when the subjects are purely Medical, or connected with the Professional treatment of the Patients.) Should, however, such directions be at all at variance with these Instructions, or other standing Regulations, you are to apprise either of those officers (as the case may be) thereof, in writing, and if, notwithstanding your representation, he be still of opinion that his order should be carried into effect, you are immediately to do so, and represent the case to us.

2.

You are to be constant in your attendance at the Hospital, regularly visiting all your Patients, Morning and Evening,

and at such other times as the nature and urgency of their complaints may require; and if there should be a House allotted to you therein, you are to make it your Residence, in order that you may at all times be in readiness to execute the duties of your office, from which you are not to absent yourself without leave from the Superintendent, approved by the Commander-in-Chief or Senior Officer; if, however, any lengthened period of leave should be required, application must be made to us, through the Inspector-General: observing that you will be held responsible for making such arrangements as may ensure due attention being paid to the Patients during the authorized absence of yourself or any other Medical Officer.

3.

You are to be considered as the first Officer of the Hospital, and as such, you are to cause all Orders and Directions you may receive from us, or the Inspector-General, to be promptly and implicitly obeyed, and to take the lead in all matters wherein you are required to act in conjunction with the Agent; in all which cases you are to confer together in the fullest manner, for the benefit of Her Majesty's Service; and as all Letters and Communications on the Public Service addressed to you or any of the Officers of the Hospital, by the Inspector-General, will be forwarded unsealed, under cover, to the Superintendent, (when there shall be one,) that he may be informed of the subjects of such correspondence; he will, in order to afford every facility to the Service, *immediately* deliver such Letters, &c., to you; and you are in like manner to forward all Letters, &c., for the Inspector-General, to the Superintendent, unsealed, for his perusal and transmission; first examining and (if correct) approving the same; observing that all Official Documents or Correspondence from the other Officers, &c., are to be submitted for your inspection. And at the end of each month, the Agent is to forward to the Inspector-General (in the annexed Form) an abstract of all Orders and Letters received

during that period, specifying such of them as remain unanswered or unexecuted, with the causes thereof, and a notation is to be made of any Public Letters that may have been written from the Hospital in the same period. And you are to observe particularly, that all Orders or Letters on the Public Service, are to be carefully preserved and pasted in guards for future reference, and that all Official Letters written at the Hospital are to be copied in a Letter-Book, before being sent away.

4.

The Surgeons of Her Majesty's Ships, being directed to give you the earliest information in their power, of the number of Patients intended to be sent to the Hospital, and the probable time at which they may be landed, and also to deliver to you a sealed Statement detailing the manner in which each Patient was affected; the nature and progress of the disorder, and the means used for his cure, with every other particular, you are to make the requisite preparations for their reception, and use proper precaution in the event of contagious disease. And should it appear that a Patient has been neglected, or injudiciously treated by the Surgeon of his Ship, you are immediately to communicate the particulars thereof, in writing, to the Commander-in-Chief or Superintendent, and also transmit a copy of such representation to the Inspector-General of Hospitals and Fleets.

5.

A Medical Officer of the Hospital is if possible to attend the duty of receiving Patients sent for admission, and care is to be taken, that not any person be received, whose complaint or hurt may appear to be such as can be speedily cured by the Surgeon of his own ship, nor any be admitted except such as can derive benefit from Hospital treatment, (unless from ships proceeding immediately to sea) or in cases of Paralysis, Epilepsy, or Insanity, which are to be immediately received; and such as are

labouring under the two first-mentioned complaints, are to be brought forward at the first Survey, for the purpose of being invalidated or otherwise disposed of. Those reported to be labouring under insanity are to be closely attended to, and on their manifesting unequivocal Symptoms of that Disease, they are to be sent home by the first safe opportunity, for admission into the Lunatic Asylum at Haslar, accompanied by a full detail of the case.

6.

Persons with Rupture only, are never to be received as Patients, (unless the Disease shall be in a strangulated or dangerous state,) but such Patients are to be furnished with proper trusses, and their receipts taken for the same, which receipts are to be sent as vouchers with your Annual Instrument Account in the Form as per Margin.

No. 47.

7.

Should any of the cases mentioned in the preceding Articles be presented when any other Medical Officer shall be employed on the duty of receiving Patients, you are immediately to be informed thereof, that you may investigate the particulars, as no one is to be rejected without being examined by yourself, and you are, as early as possible after the admission of a Patient, to visit and prescribe for him.

8.

Every man upon his admission is to be washed in a bathing tub, with warm water and soap, before he is put to bed, unless from the state of his case you should consider it advisable to have him merely washed by a Nurse, but in all cases, the bathing or washing is if possible to be performed in the presence of a Medical Officer, that relief may be immediately administered if necessary, and after this process, the Patient is to have a clean bed and bedding to himself; the bed linen

to be changed every week, and the body linen twice a week at least, or oftener should you judge it necessary, and you are to see that the persons of the Patients be at all times kept perfectly clean. Officers sent as Patients are, except in urgent cases, to have the approval of the Commander-in-Chief, or Senior Officer, noted on the tickets; but should any such person, after being carefully examined by you, not be considered as a proper subject for admission, you are immediately to represent the same in writing to the Commander-in-Chief, or Senior Officer. Sick soldiers, servants of the Hospital, men belonging to Naval Transports, the Dock and Victualling Yards, and to all Vessels being the property of the Crown, and prisoners of war, are to be admitted and treated in every respect the same as Patients received from Ships of War; as are also men belonging to British Merchant Vessels, and the Ships of War of Foreign Powers in urgent circumstances, and by especial order, under the Regulations pointed out in the Agents' Instructions, and whenever a servant of the Establishment shall be admitted as a Patient, the Agent is to be immediately informed, for the purpose of regulating the Wages List accordingly.

Agents' Instructions,
Art. 10.

9.

Every Patient sent from a Ship of War is by the Regulations of the Service, required to bring with him a Sick Ticket and Conduct List, properly filled up and signed; and with such as are sent in consequence of a wound or hurt, which may render him a fit object for a pension, a Certificate for that purpose in form as per margin, is also to be sent with him; upon which Certificate, you are to add such further particulars of the case as may occur whilst under your care, for you are not yourself on any account to grant certificates except in serious cases or operations, under your own immediate treatment, unless they shall be required by some competent authority, and should any person under such circumstances, be sent to you as a Patient without the necessary Pension Certificate, you are to inform the

Ser. Afloat Instructions,
App. No. 12.

Commander-in-Chief or Superintendent of the omission, that he may make it known to the Captain or Commander of the ship to which the man belongs; and if the certificate should not then be sent, you are to draw up a statement, detailing as far as practicable the origin and progress of the Injury or Disease, and transmit the same to the Inspector-General.

10.

After having admitted any Patient, you are to sign your name on his Sick Ticket, and send it immediately to the Agent as his authority for entering the party's name on the Muster-book, and for your regulating his Victualling according to the notation ordered to be made on board his ship, upon the Ticket or Conduct List, whether the party had or had not been victualled on board for the day sent; and should it be ascertained that any Patient noted as having been victualled on board, had not received his allowance before he left the ship, you are to cause him to be victualled for the day received, and to note on the face of the Conduct List your directions for that purpose, with your reasons for so doing.

11.

As the admission of men feigning diseases or hurts, must be detrimental to the Service, you are to use every means in your power to detect imposition, and whenever on that or any other ground, you shall see cause to reject any man, you are immediately to take such steps as may be proper for having him sent back to his ship, causing the name of the party, in the mean time, to be entered in the Muster-book, and inserting it yourself in the Entry and Discharge-book of Patients, which you are to keep (in the form as per margin) for that purpose.

No. 31.

12.

When any Patient shall die, or be removed to a Ward for infectious Disease, you are to cause his cradle and sacking, with

the bed-case, bedding, and utensils to be well scoured, cleansed, and properly aired, before they are again used. You are also, whenever you may deem it expedient, in favourable weather, to cause the beds and bedding to be taken out of the wards into the open air, and to be well shaken and exposed thereto for a considerable time, if judged necessary, during which a Sentinel is to be placed over them for their security.

13.

Care is to be taken that no greater number of wards be kept in use than are really necessary, and that those for Patients with similar complaints be fully occupied before another ward be opened. Men, however, with different distempers are not to be placed in the same ward, but when they are affected with contagious disease, they are to be put into a ward appropriated for such disease, and you are to adopt every possible precaution for preventing contagion by the purification of the clothing, bedding, &c. of the Patients affected, and all such other means as you may consider most likely to attain that object. You are not, however, to allow any article to be destroyed that may again become useful after being purified.

14.

In order that the unoccupied wards may not sustain injury from damp or neglect, you are to cause the most effectual means to be adopted for keeping them thoroughly dry and well ventilated, and you are to observe, that a ward is always to be in complete readiness, with the exception of bed linen, to meet any sudden influx of Patients or other contingency. Officers are also to be accommodated in as few wards, or cabins, as their rank, their complaints, and other circumstances will warrant; but Officers are not to be placed together in the same ward or cabin, who are not of a rank to mess and associate with each other on board Her Majesty's Ships, nor are such as walk the quarter-deck to be placed in the same ward, and with in-

ferior Patients; and should it at any time happen, from the crowded state of the Hospital, or any other cause, that proper accommodation for Officers cannot be made, you are to direct the Agent to procure the requisite quarters for them in private houses, taking care that the most healthy situations be selected for that purpose, and that the Officers so quartered be attended by you and supplied with Medicines, &c. the same as if they were in the Hospital; and with every such Patient the Agent is to send a Conduet List approved by you as a voucher for the claim of the quarterer.

15.

To avoid the dangerous consequences that may result from Patients taking wrong medicines, you are to be careful that an Assistant Surgeon do attend when the medicines are brought into the wards from the Dispensary, to see that they are regularly taken by the Patients for whom they are intended, or placed by the nurse at the heads of the proper cradles; and you are to adopt every precaution in your power, to insure the wine and porter prescribed for Patients being strictly administered to them.

16.

When a complete remission shall take place in a Patient's disease, and he shall become convalescent, he is to be removed to the ward prepared for such cases, and provided with clean linen, bedding, &c. and every means used to prevent his carrying infection into the clean ward; and should it at any time be deemed prudent, from the nature of a disease, in any ward, to prevent communication therewith, except by the Medical Officers and Nurses, you are to adopt such measures for that purpose as you may consider necessary; and great care is to be taken that all the wards, with the furniture and utensils therein, be constantly kept in the most perfect state of cleanliness; also that where the Service will admit of it, a space of four feet be pre-

served between each cradle, and that the space be never less than two feet ; that the number of Nurses employed do never exceed the proportion of one to seven Patients, except in cases of absolute necessity ; and when from age, infirmity, or other cause, any of the Nurses shall be rendered incapable of properly performing their duty, you are to take the necessary measures for their removal ; and as it is of the utmost importance that none but persons properly qualified for the duty should be employed in that capacity, you are to satisfy yourself of the general fitness of any candidate for the situation, before you make the appointment.

17.

Should you at any time be ordered to visit a ship in which sickness may prevail, you are to report the same to the Commander-in-Chief or Senior Officer, detailing the nature of such sickness, and any particulars which the circumstances of the case may appear to you to require, and to recommend to the Commanding Officer such measures as you may consider most likely to check the progress of the malady ; affording all the advice and assistance in your power.

18.

And as it is desirable that the practice of vaccination should be as general as possible throughout Her Majesty's Navy, you are to afford every facility in your power to promote this important object, and to advise all such Persons to be vaccinated as you may consider fit subjects for it, whether they may have had small-pox, or otherwise ; explaining to the parties the harmless nature of the operation and its subsequent advantages, and keeping a register of the same.

19.

In the treatment of Patients, when sickness not only depresses the spirits but enervates both mind and body, it becomes the essential duty of all those in attendance upon them to devote as

much time and attention as possible, to soothe and cheer their minds by the most humane treatment ; to listen with patience to all their complaints, whether real or imaginary, and by every expression of consolatory kindness to inspire them with that confidence in their Medical Attendant, so necessary to ensure their comfort and recovery.

20.

As in all cases of wounds or ulcers, the difficulty in effecting a cure may often, to a very considerable degree, be caused by the baneful effects of impure air acting on the general health of the Patients, and on the surface of the wounds or ulcers ; you are to take particular care that the wards be purified as much as possible, and that no Patients with recent, or clean wounds, be placed in the same ward with those suffering under foul or sloughing ulcers ; and you are to be particular in causing Patients of the latter description to be kept apart from the other Patients. When the wound or ulcer shall assume a clean and healthy appearance, the Patients are to be removed into a convalescent ward, and all the foul bandages, bedding, clothing, &c. used by them, are to be immediately immersed in boiling water in which chloride of lime has been dissolved, and thoroughly washed to prevent the possibility of infection ; and so soon as the wound, &c. is cured, the sponges (of which every Patient is to have one for his own particular use) are to be destroyed ; but in very foul and obstinate cases the sponge is always to be destroyed when the sore shall become clean, in order that the diseased action may not be renewed by the longer use thereof. It must, however, be obvious that notwithstanding every care and precaution, the successful treatment of such cases will greatly depend upon the judicious management of the constitution ; you are therefore at each visit carefully to examine into the symptoms and progress of the disease, as well as the general state of every Patient, and attend minutely to the effects of the prescriptions and diet, which you are to vary as circumstances may

require, and you are particularly to bear in mind that bread is never to be used as poultices if it can be avoided, as a mixture of linseed meal and pollard will answer much better.

21.

Whenever a Patient shall be dangerously ill, you are to direct an Assistant Surgeon to visit him as frequently as you may judge proper, by day and by night, to watch the progress of the disease, and he is to report to you every change that may take place. The Nurses are also to be under the most positive orders to inform the Assistant Surgeon, without delay, whenever any Patient shall desire to see a Medical Officer, or whenever they themselves shall observe any Patient becoming worse, either in the day or night, and he is immediately thereupon to visit the Patient and report the result to you, in order that you may be in full possession of every particular, and act according to the necessity of the case.

22.

You are to take care that a ward be appropriated in a convenient situation for the exclusive reception of Patients affected with Erysipelas, who are invariably to be placed therein and kept apart from other Patients.

23.

You are to superintend the Assistant Surgeons when employed in dressing the Patients, but this duty, in critical cases, or all such as may require a degree of superior skill and dexterity, and all surgical operations, are to be performed by yourself, as well for the benefit of the Patient, as for the purpose of exhibiting to your Assistants an example of surgical skill and expertness; and you are to impress on their minds the necessity of the strictest attention to cleanliness, and the most gentle and scientific mode of treatment in the execution of this most important part of professional duty; and you are particularly enjoined to exert all your ability and diligence in hastening

the cure of the Patients generally, and when they are fit to return to duty, they are to be immediately discharged from the Hospital.

24.

Should the state of the Hospital at any time induce you to consider, with a view to economy, that the services of any portion of your Medical Assistants may be dispensed with, you are to acquaint the Commander-in-Chief or Superintendent therewith ; and on the other hand, if the number of Patients should from any circumstances be greater than can be properly attended to by yourself, with the Medical Officers attached to the Hospital, you are to represent the case in writing to the Commander-in-Chief or Superintendent, requesting such additional assistance as may appear to be requisite ; a copy of which requisition, and a list of the Patients at the time, with the nature of their complaints, &c. are to be transmitted for the information of the Inspector General: but in order to secure to the Patients the undivided services of your Assistants, you are to take particular care that their services be wholly devoted to their Hospital duties, that they be never absent therefrom without your permission, and that the several wards be not left without proper and sufficient Medical Assistance, and you are not to fail to report to the Inspector-General any neglect of duty or inattention which you may discover, and to withhold your certificates in all cases where you see just ground for so doing.

25.

The particulars of all operations, together with all interesting cases of disease among the Patients (whether of a Physical or Surgical nature), with details of the commencement, progress, and termination of each, and the mode of treatment adopted under the different stages, are to be fully recorded by you in the books with which you will be supplied for that purpose ;

which books you are distinctly to understand are regarded as public property, and not to be removed from the Hospital, or in any way mutilated under any pretence whatever: and the cases are to be entered in such a neat and scientific manner as will render them not only useful to your successors, but creditable to yourself, and to the Institution: you are also to direct the Assistant Surgeon to keep a record, under your superintendence, of all the important cases, which record you are to transmit at the end of every year, for the information of the Inspector-General; but should any remarkable case occur, which may render a more particular description necessary, you are forthwith to transmit the same to him, and you are from time to time to suggest, for his consideration, any improvement that may in your opinion be adopted in your professional practice, or the comfort and benefit of the sick in general. If any contagious or epidemic malady should prevail, you are to enter in the record before mentioned, a general account thereof, comprehending its origin, symptoms, progress, and the various methods adopted for its cure, so far as the same may have come under your observation; and in order to show the progress of these records, you are to insert in each Quarterly Report a list of the cases in question, and when the Hospital is visited by an Inspector of the Fleet, you are to exhibit the said records to him, and if he desires it, to furnish him with a written statement of any case, submitting to him, at the same time, any suggestions you may think likely to benefit the Patients or the Service.

26.

You are to have for every Patient under your care, a Prescription Ticket in the annexed Form, which you are properly to fill up for each day in conformity with the respective headings, for the guidance of the Surgeon and Medical Storekeeper, who is directed not to issue any Article from the Dispensary without that document or your note; and on the outside of each

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ticket, you are to write a copy of the case sent with the Patient from his ship, to note the time he was received, and the time he was first visited by you; and upon his discharge, death, &c. the event, and the date, are also to be added, to render the document complete, and you are from day to day carefully to note, in the columns for that purpose, every change in the disease, and every circumstance by which you may be induced to vary the treatment or diet; which tickets, with such as may contain the prescriptions of the Surgeon and Medical Store-keeper, or other Medical Officer in charge of the Patients, at any time during which you may be absent; are, when completed, to be carefully preserved with your own for future reference, except such as relate to deceased Patients, which you are, at the end of every three months, to transmit, together with the Nosological Return before mentioned (in the annexed Form), of the state of the Hospital for the preceding quarter, and a separate detailed Report of all cases of death, and the particulars of the cases, discharges (cured or uncured), invaliding, &c. of all Medical Officers, for the information of the Inspector-General. A Report is also to be transmitted to the Commander-in-Chief, of the deaths of all Commissioned and Warrant Officers of the Fleet, and of Officers and other persons belonging to the Hospital; and in order that the state of the Hospital may be constantly made known to the Inspector-General, you are to avail yourself of the opportunities that may be afforded you, by any Packet or Ship of War leaving the Station for England, to transmit a Report to him, of the increase or decrease of sickness amongst the Patients, with any other information you may consider important; observing, that such Report is to be made independent of the Quarterly or other periodical Returns required to be furnished by these Instructions. It will also be part of your duty to afford Medical aid, and to supply such Medicines as may be necessary to the Families of the Officers of the Hospital; and the actual Officers of the Dock Yard are also entitled to Medical

attendance and Medicines from the Hospital, but not their Families.

27.

You are, by frequent examinations, to ascertain that the provisions and other articles supplied for the use of the Hospital are good in quality, well dressed, and properly served ; and should there be any neglect or want of cleanliness in any of the persons appointed to perform or superintend this duty, you are immediately to adopt the most effectual means to remedy the abuse ; and as a regular scale of diet has been established for the Patients under different degrees of sickness, you are at each morning's visit to decide on the number to be victualled for the following day on each scale, which, with such quantities of fuel, candles, &c. as you may consider necessary according to the season of the year, or existing circumstances, you are to enter in the Diet-books, to be kept in the respective wards, (in the Form as per margin,) which are as early as possible to be delivered to the Agent, together with a list of persons (in the form annexed,) for whom you may prescribe fowl, fish, &c. as substitutes for the meat allowed per scale, that he may arrange his demands or purchases accordingly. You are also to furnish him with a list of such men as you purpose to discharge on the following day, to enable him to prepare their tickets and discharges, and to get their bedding, clothing, &c. in readiness, that the boats may not be detained : and such persons as can derive no further benefit from Hospital treatment, are to be reported for invaliding ; and if any of the Patients should, in your opinion, be unfit for further service you are to state the same, with the cause, to the Commander-in-Chief or Superintendent, (as the case may be,) and govern yourself according to the orders you may receive ; observing, that you are to attend all surveys held on the Patients under your care, in order that you may afford the other Surveying Officers the benefit of your advice, and all the information resulting from

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structions,
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your practical knowledge of the several cases; you are also to sign the Reports of Survey with the other officers, and when parties are invalided and ordered to embark, you are to direct the Agent to furnish, for their use, from the stores in his charge, a proportion of such of the undermentioned articles as you may think advisable, (at the prices laid down in his Instructions,) viz., Calico, Flannel, Wine, Porter, Sago, &c., with a sufficient quantity of the roots and fruits of the country, to be purchased for present use, as will amount to the sum allowed for refreshments to each invalid, according to the station, as under, viz.,

For the East Indies	£2	2	0
Cape of Good Hope	}	1	1
South America			
West Indies and Halifax			
Gibraltar and the Mediterranean	0	10	6

But you are not to allow any portion of the amount, on any pretence whatever, to be given in money; and should they proceed in a Transport or Merchant Ship, the Surgeon or Medical Store-keeper is to furnish such proportions of medicines and dressing, as you may consider proper for the several cases, the whole of which is to be placed in the custody of the Officer who may be appointed to take Medical charge of them, to whom you are to deliver a list of the names, diseases, ships, &c., with the original statement of their cases, and such additional particulars as may have occurred whilst under your care, for the information of the Senior Medical Officers of the Hospital, or Surgeon of the Flag Ship, or of any other ship into which they may be discharged on arriving in England; and whenever any Officer (a Patient) shall be invalided, you are to deliver to him a sealed statement, addressed to our Secretary, with the words "Inspector-General of Hospitals, &c." in the left-hand corner of the cover, detailing the commencement and progress of his

complaint, to the time of his embarkation, and should it at any time be considered advisable to send officers or men to the Hospital for the sole purpose of being surveyed, and the Commander-in-Chief or Senior Officer or Superintendent (as the case may be,) be of opinion that your presence at the survey would be advantageous to the public service, although you should not have any previous knowledge of the cases, he will give you the necessary directions to join the other Officers appointed for that duty, and you are to afford all the professional advice and assistance in your power, in deciding on the cases presented for examination, and on being satisfied of the propriety of the invalidings, you are to sign the reports of survey with the other Officers; but should you differ in opinion with them touching the invaliding of the party who may be surveyed, the cause on which such difference is founded is to be stated on the Report of Survey, which document is to be transmitted to us.

28.

The Surgeons of Her Majesty's Ships being authorized, under particular circumstances, (with the approval of their Captains,) to demand from you such a number of Hospital rations as may be required for the sick on board, you are therefore, with the approval of the Commander-in-Chief or Senior Officer, or, in his absence, of the Superintendent, to direct the Agent to supply the same, and to take the necessary receipts as vouchers to his accounts.

29.

You are not to allow the purchase of any Article of necessaries or medicine (particularly the latter) usually supplied from England, except in cases of unavoidable necessity, to obviate which as much as possible, you are to see that the stores in charge of the respective Officers are never allowed to be reduced so low as to make it doubtful whether a supply can be received in time to prevent the necessity of purchasing, and to cause timely

demands to be made. You are frequently to visit the Dispensary, to inspect the manner of compounding the medicines, and to see that the prescriptions are carefully made up, and that the whole duty be carried on with the strictest propriety and economy. Whenever medicines, &c. are received at the Hospital, you are, in conjunction with the Surgeon and Medical Storekeeper, carefully to examine the quality, and compare the quantity with the Invoices, and a Joint Report is to be made of the quality and condition of the articles upon their arrival, as directed by his instructions.

30.

No. 47. The trusses, splints, and all Surgical Instruments for the service of the Hospital, are to be in your charge; and you will be held responsible for their safety and preservation. You are to debit yourself with the whole number received by you in your Annual Instrument Account, and take credit for those issued; and on the 31st December in each year, you are, in conjunction with the Surgeon and Medical Store-keeper or Assistant Surgeon, strictly to examine the condition and number of all the instruments noted in the said account, taking credit for such as are totally unserviceable in the proper column, and sending home such as shall need repair for that purpose, accompanied by a list of them, and stating thereon whether they are required to be sent back when repaired. The Instruments so transmitted to England you are to take credit for; and you are to make a demand upon the Inspector-General to replace those condemned as unserviceable if necessary; observing that you are to charge yourself in the account with all such instruments as you may receive, whether new or repaired, noting in the proper columns when and by what conveyance they may have been sent home or received by you; and in order that the Inspector-General may be fully informed of the condition of the instruments after having been used with the nature of the operations performed, you are, in

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addition to your Annual Account, at the end of every three months, to transmit to him the report of the state of the Surgical Instruments, &c. carefully made in conformity with the several headings in the form as per margin.

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31.

You are particularly to observe, that neither yourself, nor any other person belonging to the establishment, is to be engaged in any other occupation or business whatsoever than that of the public duty in the Hospital; and you are distinctly to understand, that all private professional practice is forbidden, either on the part of yourself or the other Medical Officers, unless in any case of sudden and accidental emergency. You are to be watchful over the conduct of the Sentinels, the Porter, Labourers, and all other servants of the Hospital, and not on any account to suffer spirituous liquors, wine, beer, or any other improper article to be brought into the Hospital for the Patients, nor is any article, however trifling, the property either of Government or of the Patients, to be taken out of the building without your permission. You are also to be careful that not any smuggled or illicit goods be landed, secreted, or otherwise brought into any part of the Hospital Building, and that no article be deposited in the store rooms, except those for which they are appropriated, and for this purpose you are to establish the strictest regulations; and should you discover any of the servants of the Hospital acting contrary to such regulations, you are at once to dismiss the offender from the service, informing us of the cause. And as the practice of taking fees is totally abolished, you, and every other Officer and person, are strictly forbidden to demand or receive any fees or gratuities, directly or indirectly, upon any account whatever; nor are you or any other Officer belonging to the Establishment, to have any interest or concern whatever in any provisions, stores, clothing, medicines or necessaries of any kind, that may be procured, or supplied for the Service of Govern-

ment; nor in any stores or unserviceable articles that may be ordered for sale; nor in the effects of dead or run men: nor is any one belonging to the Hospital to act as Agent for any person, directly or indirectly, on any account or pretence whatever; and for the better enforcement of these Regulations, you are not only yourself to make the prescribed declaration, and execute a personal bond in the usual form, but to take care that every other Officer employed under you do the same, (unless previously done in England,) which declarations and bonds properly attested are to be transmitted to the Inspector-General; observing that the Agent, in addition to this personal bond, is to enter into another with two sufficient sureties in the sum of four hundred pounds sterling.

32.

You are also particularly enjoined, on your being superseded, or quitting the Hospital, to deliver over to your successor, all the Books of Record, Guard Books of Letters, Letter Books, and every other public document, for which you are to obtain his receipt, and to transmit the same to the Inspector-General.

33.

Lastly, the foregoing Instructions define your general duties, so far as previous experience suggests, or circumstances can be anticipated; but in the multifarious duties confided to you, it is probable that occurrences may arise of a nature for which no previous regulations can be provided; you are therefore, in the event of such being the case, to give immediate information to the Commander-in-Chief or Superintendent, and act according to the best of your judgment, for the benefit of the Public Service, until you receive the directions of the proper authority, and to transmit the particulars to us for the consideration of the Inspector-General; taking care also that the greatest economy be observed in every department, and that all possible means be adopted to prevent the embezzlement of

Public Property, or any other abuse ; and you are, to the utmost of your power, to take care that all the Regulations which now are, or may hereafter be established, for maintaining good order and discipline within the walls of the Hospital, be strictly enforced, reporting to the Commander-in-Chief, or Senior Officer, or Superintendent, as the case may be, and to us, every instance of misconduct or irregularity that you may discover, and any case of difficulty or obstruction you may meet with in the execution of your duty, in the zealous performance of which, it is expected that you will show a good example to all employed under your directions for the welfare of the Public Service.

INSTRUCTIONS

FOR THE

SURGEONS AND MEDICAL STOREKEEPERS OF FOREIGN NAVAL HOSPITALS.

ARTICLE 1.

YOU are to make the House or Apartments, allotted for you, your constant residence, that you may at all times be in readiness to attend to the duties of your Office, or the necessities of the Hospital, and you are never to be absent without permission from the Deputy Inspector, as the Superior Officer of the Establishment; and if your absence be required for any length of time, the approval of the Commander-in-Chief of Her Majesty's Fleet (if present), or the Superintendent, must also be obtained, measures being first adopted for preventing any neglect or delay in the Duties of your Department during such absence.

2.

From your Rank in the Navy, you are to be considered a the second Officer of the Hospital; and whenever the Deputy Inspector may be absent, you are to take charge of the Patients. You are also to have charge of all the Medicines, Utensils and Medical Necessaries for the Service of the Hospital,

and of the Medicines, Utensils, Bottles, Chests, &c. to be kept in Depôt for the Service afloat, observing that the Articles for the two Services are to be kept quite distinct, and separate Accounts, as hereafter directed, are to be rendered for each. You are therefore, upon entering on the duties of your office, to make application in writing, through the Deputy Inspector, to the Commander-in-Chief or Superintendent, for a survey to be held on the whole of the Stores that are to be in your custody, and to proceed, agreeably to the directions laid down in the Agents' Instructions under the head of "Survey;" and the quantities then found are to be carefully classed and arranged in the same order and rotation in the Reports of Survey as they are in the several Books and Accounts which you are to keep. This arrangement is to be particularly attended to on every occasion, and the quantities found on survey will be considered as your first charge, for which, with all subsequent supplies, you are to be responsible, as well for the care and preservation as for the economical and faithful expenditure thereof.

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structions.
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3.

The Commander-in-Chief, as well as the Superintendent and the Deputy Inspector of the Establishment, being invested with full authority over the concerns of the Hospital as detailed in the Agents' Instructions, you are to afford them every information relative to the duties of your Department, and the greatest facility and assistance in the examination of your Books, Public Accounts, &c. You are also to communicate to the Deputy Inspector any Orders and Letters that you may receive on the Public Service; and all Accounts, Demands, Returns, Surveys, Letters, and Communications for us, the Inspector-General or any other authority, are to be delivered unsealed to the Deputy Inspector as early as possible after the termination of the period to which the several Accounts. &c. relate, for his remarks and approval, agreeably

to his instructions on that head, together with all the Receipts and Vouchers belonging thereto, regularly numbered and endorsed, for his examination; and as he is to inspect all articles supplied to you for either service, you are to give him timely notice when any medicines or stores consigned to you are received, and in conjunction with him, or such officer as he may depute to assist in the inspection, you are carefully to examine the quality, and compare the quantities with the invoices; and should all be found correct, you are to grant the necessary Receipts, and enter the particulars for the several services in the General Entry Book as per margin, which is to be signed by both the Inspecting Officers, and from that Book the several articles, when properly arranged, are to be transcribed into the respective Books made in the same form as the accounts to which they relate. The Hospital Medicines and Stores for the Annual Account, the Medical Necessaries for the Quarterly Account, and the Medicines, Utensils, Bottles, &c. for the Service Afloat Quarterly Account, are respectively to be entered in the several books, numbered as in the margin. And whenever a supply shall be received from England, you are to make out a statement of the quality and condition in which you received it, and point out any defect or deficiency that may be found, for the information of the Inspector-General.

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4.

You are to complete, from the Service Afloat Store, the proportions of Medicines, Utensils, &c. to Her Majesty's Ships on receiving demands from the Surgeons properly approved in the Form as per margin, which demands are to be made in the manner and at the periods laid down in their Instructions, issuing first the articles that have been longest in store, and taking credit for such supplies in the Book before mentioned, which you are to balance at the end of each quarter of a year, and make a transcript thereof in the same Form as an account, to show the several receipts and issues, with the remains at the

Service Afloat
Instructions.
App. No. 6.
Ibid Art. 4.Service Afloat
Medicine Account.
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close of that period, and the said account with the demands of the Surgeons, &c. properly receipted by them, as vouchers to the issues, and the *invoices* regularly certified, with the date, and by what conveyance received, noted on them, as vouchers to the receipts, are, after you have attested the declaration before a Magistrate, to be delivered with a return of the unserviceable articles to the Deputy Inspector. And in order to replace the articles issued, and to complete the proportions of Medicines, &c. established for the station, you are, at the end of each quarter, to make out and deliver to the Deputy Inspector, a demand in the Form as per margin, observing that you are particularly to attend to the regulation for making timely demands, to prevent any want in either branch of the service, or the necessity of purchasing, taking care not to demand any articles that can be advantageously transferred from the Hospital Stores to the Service Afloat, or *vice versâ*; and you are to consult the Deputy Inspector whenever an accumulation in either store may render a transfer advisable, the articles so transferred to be such as have been longest in store. But should a necessity arise for any articles being provided during the intermediate period of the demand and supply, you are to inform the Deputy Inspector, who will give the necessary directions for procuring the same, if he think it requisite. And should you at any time be directed to forward stores to other establishments or ships at a distance, you are to see them carefully packed and addressed, and with an invoice (as per margin) enclosed, delivered to the Agent as the Shipping Officer, agreeably to his Instructions, that he may forward them accordingly, and obtain receipts on the bills of lading, one of which you are to receive and transmit with a duplicate invoice of the stores, forwarded as vouchers to the account in which you take credit for the same; and in all cases when Medicines, Utensils, Medicine Chests, and Stores relating to your department, are returned to the Hospital from Her Majesty's Ships.

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structions.
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&c., they are to be carefully surveyed by you and an Assistant Surgeon, or the Agent, according to the nature of the returns, as laid down in the Agent's Instructions, by which you are to be governed in your Joint Reports in all such cases.

5.

You are to supply Medicines and Necessaries from the Dispensary, agreeably to the Prescription Tickets (in the annexed Form), or the Deputy Inspector's notes; and you are invariably to see that every prescription be made up with the strictest care and attention; and to prevent dangerous consequences to the Patients from their receiving wrong medicines, you are particularly to observe that the covers of the Prescription Tickets have the name of the Patient legibly written thereon, together with the number of the ward, which is also to be written on the tallies of the respective medicine baskets, and that every Patient's medicine be separately made up, and his name distinctly written upon the label; and when the medicines are put into the different baskets, they are to be compared with the Prescription Tickets by your Assistant, or yourself, whose initials are to be signed thereon, to show that this essential inspection has taken place, observing that you are not to issue any article whatever from the Dispensary, except on a Prescription Ticket, or the note of the Deputy Inspector; and the particulars of the *necessaries* so ordered for each day, with any such supplies to Medical Officers in charge of Invalids, &c. are to be entered in the Book before mentioned, from which book you are, at the end of each quarter, to make out an abstract in the annexed Form, as an account of the receipts, issues, expenditure, and remains of the articles therein, which account is to be certified by the Deputy Inspector, together with the Weekly Returns, (to be made on the Form as per margin,) of such wine and porter as may be issued medicinally by you, from the Dispensary to the patients on his authority, (exclusive of their allowance for diet.) And in

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- like manner, as before directed as to making out quarterly demands for the service afloat, so you are, at the end of each quarter, to make out demands for the Hospital Service on the Form as per margin, according to the wants of the service, delivering the same with the Abstract and Returns before-mentioned to the Deputy Inspector, with all necessary documents, for his examination and approval, particularly bearing in mind that, in making out the demands for Hospital Medicines, the articles are to be arranged in alphabetical order with the Chemicals, apart from the Galenicals, to correspond with the notation in the Accounts and Reports of Survey.
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6.

- Whenever any stores are returned to you as being no longer required, you are to recharge yourself therewith in the proper Accounts, and be particularly careful that the Medicines, Ustensils and Necessaries in your charge be examined at short intervals, in order to prevent their being damaged by damp, vermin, or any other cause. And with reference to the direction for keeping a book for the entry of the Medicines and Stores (not otherwise disposed of), when arranged for the service of the Hospital, you are, at the commencement of each year, carefully to enter the articles and quantities remaining at the last survey, in the columns for that purpose, and each supply, whether from England, by purchase, or from the Agent's stores, during the year, is to be entered in a separate Debit Column, with the date, and from whence, and by what conveyance received, noted in the heading, and the whole added together will form the total charge. You are also to enter the particulars of any issues or transfers in separate *credit* columns, with the quarter and circumstances noted in the heading; and at the end of each year, the remains in store are to be surveyed, by which the quantities expended for the service of the Hospital will be ascertained, and they are then to be entered in the columns for that purpose, and added to the other credits, to form the Total Credit, which, abated from the Total Debit, will leave the actual
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remains as per survey, when the several quantities are to be entered in the proper columns, and carried forward as the first charge on your new account as before directed. The Remains of Dispensary Necessaries, and the Medicines, &c. for the service afloat are to be surveyed separately, at the same period, for which purpose you are to make the necessary preparations, and timely application, in the usual manner, for the survey to be held on the 31st December in each year, and you are personally to assist such Officers as may be appointed to that duty, and proceed therein as directed under the head of Survey ; and upon the before mentioned book for Hospital Medicines, &c. being completed by the Survey, you are to make out a fair transcript thereof in the same Form as an account, with all the particulars, entered in the several columns and headings in the manner before directed for the book, and, after having the Declaration attested by a Magistrate, to deliver the same to the Deputy Inspector with the Reports of Survey, Demands, and all Receipts, Invoices, &c. appertaining thereto, properly endorsed and numbered, according to their entries in the account, as early as possible after closing the same.

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structions.
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7.

You are to prevent, to the utmost of your power, the embezzlement of public property, or the smallest abuse in any part of the service with which you are intrusted, and to see that the utmost economy be observed in the expenditure of bottles, phials, gallipots, &c. and to use every means in your power to oblige the nurses to return all such articles to the Dispensary, after they have been used, that they may be properly washed in readiness for future use ; and should they neglect this duty, you are to acquaint the Deputy Inspector, and state the value of the articles not returned, in order that it may be deducted from their wages, should he, on investigation, judge it proper. And all unserviceable bottles, jars, chests, and broken glass of every description are to be delivered to the Agent,

to be disposed of by him as directed in his Instructions; and as all condemned linen articles are to be reserved for the service of the Hospital, and such as cannot be used for repairing others to be considered as old linen, you are to demand it from the Agent for bandages, or for any purpose to which it can be usefully applied, and you are never to issue new linen for any purpose for which old will answer.

8.

You are to include in the Implement part of your Annual Account, all the utensils and stores received into your charge for the service of the Dispensary, and to be particular in noting the expenditure thereof, applying to the Deputy Inspector to survey such as may be considered unserviceable, and, if condemned, they are to be returned to the Agent, who is to grant a receipt for them, and if necessary, to replace them with serviceable ones.

9.

The Tickets on which you may prescribe, in the absence of the Deputy Inspector, are to be preserved in the cover with those of that Officer, as forming part of their cases: and you are to assist in the duty of receiving patients, and on any other points of service which the Deputy Inspector may consider necessary, conducting yourself agreeably to the tenor of the General Hospital Instructions, as well as those relating to your particular duties. You are also to be present at all Surgical operations, and to assist the Deputy Inspector in all consultations on the cases of the patients, and to visit the wards as circumstances may require. You are also to see that your Assistant, and every other person employed under you, do punctually perform the duties of their stations, and that they be not, on any account whatever, allowed to attend to any private business or any duties that do not strictly appertain to the Public Service; nor are any of them to be absent from their duty

without the Deputy Inspector's permission, which is never to be applied for without your consent, and only when the service will permit; and any irregularity or impropriety in their conduct is to be reported to the Deputy Inspector for the information of the Inspector General.

10.

The printed Forms for the use of the whole establishment being in charge of the Agent, you will be furnished by him with such as are intended for the use of your department, by requisition upon him for the same; and you are to use every precaution to prevent any of them from being unnecessarily expended, wasted or misapplied, and carefully to fill up the different columns in conformity with the headings.

11.

In order that your attention may not be diverted from your duties in the Hospital, you are strictly forbidden to exercise any professional practice whatever, except in the execution of your public duties before mentioned, unless in cases of sudden and accidental emergency, and you are to impress a similar injunction on your Assistant. You are also, as well as every other person belonging to the establishment, strictly prohibited from having any interest or concern whatever in the purchase or supply of any description of stores for the Public Service, or in the sale of dead or run men's effects, or of unserviceable stores belonging to the Crown; nor are you, on any pretence whatever, to demand or receive any perquisite, fee, gratuity, or reward, from any tradesman, contractor, or other person connected in any manner with the establishment, or the supplying thereof: to this effect you are to take the prescribed Declaration, and to give the usual Bond in three times the amount of your salary.

12.

The foregoing Instructions define your general duty, so far

as previous experience suggests and general circumstances can be anticipated ; but in the performance of the duties with which you are intrusted, it is to be expected that occurrences may occasionally arise of a nature for which no previous regulations can be provided, you are therefore in all such cases immediately to make a Report thereof to the Deputy Inspector, and to obey his directions thereon, until the opinion of the Inspector-General shall be known, to whom your Report is to be forthwith transmitted. You are also to assist, to the utmost of your abilities, in carrying into effect all the regulations which now are or may hereafter be established for conducting the duties of the Hospital, reporting to the Deputy Inspector every instance of misconduct or irregularity which you may discover in any persons employed therein, and also any difficulties or obstructions you may meet with in the performance of any part of your duty, in the execution of which it is expected that you set a good example, by exerting yourself to fulfil not only the letter but the spirit of these Instructions, or of any other that you may in future receive.

INSTRUCTIONS

FOR THE

AGENTS OF FOREIGN HOSPITALS.

ARTICLE 1.

YOU are to make the House or Apartments allotted for you, your constant residence, that you may at all times be in readiness to attend to the duties of your Office, or the necessities of the Hospital, and you are never to be absent without the knowledge of the Admiral or Captain Superintendent (as the case may be), or, in his absence, of the Deputy Inspector as the Superior Officer of the Hospital; and if your absence be required for more than four days, the special approval of the Commander-in-Chief of Her Majesty's Fleet, and of the Superintendent, must also be obtained, proper measures being first adopted for preventing any neglect or delay in the duties of your office during such absence.

2.

The Commander-in-Chief is invested with full power and authority over the several Officers and other persons, in all matters relating to the general economy, discipline, and good order of the establishment (except in regard to the treatment

of Patients,) and the Superintendent (if there be one) is directed to superintend the duties of the Hospital. The Commander-in-Chief is also empowered to suspend any Officer or Clerk, or to discharge any inferior person, should there be sufficient cause for so doing; and, when necessary, he will transmit to us the full particulars of every such case, by the earliest opportunity, for our information.

The Superintendent is also directed to see that the respective Officers and others discharge their duties in a proper and efficient manner; and that the number of persons employed be no more than what is absolutely necessary for the public service. He is likewise authorized to examine all your Books, Accounts, Receipts, and Vouchers, and ascertain the respectability of the Merchants or Tradesmen who may certify to them; and that all Money for which you may draw bills, or take up from the Commissariat, has been procured on the most favourable terms for Government. Similar powers are also vested in the Deputy Inspector during the absence of the before-mentioned Superior Officer, and you are therefore to afford them every facility in the inspection and examination of the Books, Accounts, Store Rooms, &c., appertaining to your Department; and punctually to obey all such directions as you may receive relative thereto; and if any of the directions you may so receive should be at variance with these Instructions, or any other standing Regulations, you are to represent the same in writing to the Officer by whom they are given, and await his reply, if time will admit without prejudice to the service; and if he shall think proper to direct his original Orders to be carried into effect, you are immediately to comply therewith, and to represent the circumstances to us, by the first opportunity.

3.

You will have the charge of all Provisions, Hospital Stores, Furniture, Bedding, and Necessaries, together with the Effects of the Patients, and also the Bedding and Necessaries in

Depôt for the Service Afloat; but you are to observe that the Stores for the use of the Hospital, and those for the Service Afloat, are to be kept quite distinct and clear of each other; and that separate Accounts are to be rendered for each service. And in order that you may have a correct charge when you enter upon the duties of your office, you are to make application in writing to the Commander-in Chief or Superintendent for a Survey to be held on the whole of the Stores and Effects, for which you are to be held accountable, observing that in the Report of Survey the several descriptions of such stores and effects are to be carefully classed, and arranged in the same order and rotation as they stand in the several Accounts to which they appertain, and entered in distinct spaces headed in the Report of Survey for that purpose, and which arrangement is to be observed in keeping the Entry Books, &c., and to be adhered to on all subsequent surveys. And to ensure a proper check when taking the survey, each Officer engaged therein is to keep a separate account as the survey proceeds; and if, upon comparing them at the end of the survey, there should appear to be a discrepancy, an immediate re-examination is to be entered into, and when a correct Report is made, it is to be fairly copied in triplicate in the Form annexed, and signed by the Surveying Officers; one copy to be forwarded to the Officer by whom the survey had been ordered; one copy to be delivered to your predecessor to accompany his final accounts, and the third to be retained by you, for transmission with your first accounts, which are to be made out in the same forms as the books wherein the corrected quantities are entered from the Reports of Survey. This will of course form your first charge; and you are distinctly to understand, that you will be held responsible for the due care and preservation of the stores, as well as for the economical and faithful expenditure thereof. When the Survey is finally closed, you are forthwith to pay to the Surveying Officers the allowance prescribed by the Naval Instructions for such service, taking their several receipts for

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the same, and crediting yourself with the respective sums in your Quarterly Cash Account, with which the receipts are to be transmitted; and you are to observe that the fair copies of all Reports of Survey are to be made in your office, without regarding the nature of the stores, or the Officer in whose charge they may be.

4.

- No. 2. The Stores for the Service Afloat are to be entered in a book (as per Form annexed), and also those for Hospital Service
 No. 7. (except such as are for daily use) in a book, as per margin; and whenever any stores are received from England, or purchased by you for either service, you are to inform the Deputy Inspector, who will attend himself, or direct the Medical Storekeeper or Assistant Surgeon to assist you in the inspection and receipt thereof, and you are jointly to examine and see that they are of a proper quality, and agreeable to the Invoices, when (if such be the case) you are to grant the necessary receipts, and enter the particulars in the respective books before mentioned, which are to be signed by both parties in proof of the inspection; and on all occasions of receiving a supply from England, you are to transmit forthwith a statement of the quality, quantity, condition, &c., of the articles, pointing out any defect or deficiency for the information of the Inspector-General.

5.

- No. 7. From the Book to be kept for the entry of all stores received or purchased for the general service of the Hospital, (except the provisions, bedding, &c., accounted for quarterly), you are, on the 31st of December in each year, to make out a clear Account, on the same form as the book, to show the quantities which remained in store at the preceding survey, and the quantities received during the year, noting the dates, and by what conveyance, in the proper columns: and in like manner all stores issued and expended during the same

period are to be entered therein, so as finally to show the remains in store on that day, which, as well as the remains appearing in the Hospital Bedding and Provision Accounts, and the stores in Depôt for the Service Afloat, are to be surveyed by such Officers as, on your written application, may be appointed for that service, whom you are personally to assist, and with them to decide on such stores as may be found unfit for their original purposes, whether in the charge of yourself, or of the Surgeon and Medical Storekeeper, and to point out in what manner they can best be disposed of for the benefit of the public, whether by converting them to other uses, sending them to England by a Government Transport, addressed to the Medical Storekeeper at Deptford, “for sale,” or by being sold on the spot, bearing in mind that nothing whatever is to be sold that can be more profitably sent to England, or converted to other purposes in the Establishment. The Reports of Survey are to be made out in the proper form, and distributed as before directed, and the Accounts delivered to the proper authority; you are to transfer the condemned stores from the Serviceable to the Unserviceable Account, and show in what manner, and by what authority, they have been disposed of; and on the Superintendent, or Deputy Inspector, being satisfied that the articles intended for sale cannot be better applied, he will direct you to give the usual public notice of sale, by a Sworn Auctioneer; (if there be one;) and you are to give timely information to the said Officers of the day on which the sale of old stores, or dead and run men’s effects, is to take place, that either may attend the same, if thought proper; and you are to cause the stores and effects to be set out on some convenient part of the Hospital Grounds, in lots of such size as may best invite competition in the bidders, each lot to be put up at a sum considerably above the supposed value, which is to be gradually reduced until an offer be made to take the lot, which, however,

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is not to be knocked down hastily, but is to be sold to the highest bidder; and as the sale proceeds, you and your Clerk are separately to take an account of the number and particulars of every lot, the sum at which it was put up, and the sum at which it was sold, with the name and occupation of the purchaser, and the amount of the deposit, which, if the purchase-money be considerable, is to be twenty-five per cent. thereon, and the remainder to be paid on taking away the lots; but if small, the purchaser shall be required to pay the amount immediately. And at the termination of the sale, you and your Clerk are to sign your respective Accounts, and compare them with the one kept by the Auctioneer, that any discrepancy may be at once corrected; and when they agree, a fair copy is to be made out, and signed by yourself and the Auctioneer, and approved by the Officer superintending the sale, from which you are to make out a statement in the form as per margin, to show the amount for which each lot, as numbered, was sold, the expense of sale, and the net produce of the Public Stores, and of each man's effects, to which is to be added such money as any of the parties may have left in your hands, or otherwise, debiting the proceeds of the sale in your cash account.

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You are also to furnish distinct Accounts of the sale of unserviceable stores, as well as of the sale of dead men's effects, which you are to deliver to the Superintendent or other proper authority, for his approval, and transmission, with your Cash Account. No person belonging to the Hospital, nor any person on his account, is to be permitted to make any purchase at such sales, nor are any of the Patients to become purchasers, unless they can pay for the effects on the spot; and should there be at any time between the regular periods of sale any considerable accumulation of unserviceable stores or effects, you are to apply in the usual manner for a survey, and proceed as before directed.

6.

You are to supply Bedding and Necessaries from the Service Afloat Stores to the Surgeons of Her Majesty's Ships, upon receiving demands from them, to complete the proportions to the established scale, which demands are to be made in the manner, and at the periods, laid down in their instructions, and to be upon the form (properly approved) as per margin, observing particularly that the articles which have been longest in store are to be first issued; and you are to take credit for such supplies in the book before-mentioned, making out therefrom at the end of each quarter of a year, an Account in the same form, to show the several Receipts and Issues, with the remains at the close of that period, which Account, with the demands of the Surgeons, properly receipted as vouchers to the issues and the Invoices, with the dates, and showing by what conveyance the stores were received, regularly certified as vouchers to the receipts, and also a Return of the unserviceable articles, are, after you have subscribed the Declaration, to be delivered to the Deputy Inspector. You are to deliver to that Officer at the same time a Demand, in the form as per margin, for what may be required to complete the proportions, &c., established for the station, taking care that in the event of there being at any time a surplus of stores for the Service Afloat, and a deficiency of those for the Hospital, or *vice versâ*, you are without fail to consult the Deputy Inspector on the propriety of transferring such quantities as may be advisable from one service to the other, in lieu of demanding fresh stores, and to this point your attention is at all times to be particularly directed. Whenever Medicines or Stores are ordered to be supplied, whether by the Surgeon and Medical Storekeeper, or yourself, for other departments or services, correct Invoices, in the forms as per margin, are to be put into each chest, and you are to superintend the shipment, and to make out Bills of Lading in duplicate, in the annexed form, which are to be signed by the

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Officer in whose charge the stores are placed ; one of which is to be left with him, and the other to be forwarded with your Accounts, or delivered to the Surgeon and Medical Storekeeper for transmission with his Accounts, should the stores have been supplied by him. And in all cases when Medicines, Medical Stores, Chests, &c., are returned to the Hospital from Her Majesty's Ships, they are to be carefully surveyed by the Deputy Inspector and Medical Storekeeper and yourself ; and should any portion have become damaged or unserviceable, which in your opinion may have been caused by a want of proper care, or by inattention on the part of the Medical Officers to their instructions, or to the note on the diagrams in the Appendix thereto, you are, without fail, to transmit a joint Report thereof for the information of the Inspector-General.

7.

You are to cause every article of the Public Stores that will admit of it, to be marked with the broad arrow, \blacktriangleright , or such other mark as the Inspector-General may direct ; and you are never, on any pretence whatever, to send stores of any description out of the Hospital without an express order in writing from the Superintendent, or, in his absence, from the Deputy Inspector ; and if you should observe any person attempting to do so, you are immediately to make it known to the proper authority, that such steps may be taken thereon as shall be judged necessary. You are also frequently to visit the Bed House and Store Rooms, and carefully to inspect the condition of the effects and stores lodged therein ; and you are to see that they are arranged in the best possible manner for preventing their being damaged or injured by damp, mildew, or any other cause, and that they be frequently taken out and well aired ; and should there at any time be a larger quantity of woollen clothing and stores than are actually required for the

use of the Patients, you are to cause such measures to be adopted as may best tend to preserve them ; and whenever Sago, Rice, and Barley shall be received, you are to cause them to be well sifted and dried, and immediately repacked in small canisters or jars, securely closed ; but if, notwithstanding these precautions, weevil should be engendered, the process is to be repeated, and, if necessary, the articles rapidly washed in boiling water, and immediately spread out in thin layers, and when thoroughly dry, to be repacked as before directed ; and you are at all times most carefully to examine every Store Room in which labourers have been employed with fires or lights, and to see that the whole be properly extinguished, and everything be perfectly safe before they are locked up.

8.

You are to keep the Hospital at all times in readiness for the immediate accommodation of Patients, with the Bedsteads provided with sacking bottoms ; causing such whitewashing, painting of the cradles, &c., to be performed as the Deputy Inspector may deem necessary.

You will receive the earliest information when Patients are to be sent to the Hospital, with the number and the probable time of their arrival, in order that the baths may be got in readiness, and every other preparation made for their reception. Upon admission, each man is to be supplied with the Hospital Dress ; and his own clothes, bedding, and property of every description, are to be delivered into your charge. You are then (under such regulations for preventing infection as shall be established by the Deputy Inspector) to compare the effects you may receive with the inventory on the back of the Sick Ticket or Conduct List ; and as you are to be responsible for them, you are particularly to note any difference between such inventories and the effects actually received, and report thereon to the Deputy Inspector (observing that the arms and ac-

No. 12. coutrements of Marines, as well as hammocks, being public property, are not to be received by you, but returned by the Officer bringing the men,) and the whole of each man's effects, including watches, money, &c., are to be entered in the Bed and Effect Book, as per margin, in the presence of another Officer, for which purpose, as well as for making out the Conduct Lists, when required, you or your Clerk are to attend whenever Patients are received, that the Officers and boats may not be unnecessarily detained.

No. 12. Should the number of Patients be at any time so great as not to leave proper accommodation in the Hospital for Sick Officers, you are, on receiving the authority of the Deputy Inspector, to provide Quarters for them in private houses, selecting the most healthy situations, and delivering to the Quarterer, with each Officer, a Conduct List in the form annexed, signed by you, and approved by the Deputy Inspector; and on their recovery, they are to be discharged to their ships, by the usual Discharge Certificate. During their continuance in quarters, however, they are to be mustered by you or your Clerk twice a week, at such hours as you may arrange with them for that purpose, and those missing their musters are to be checked of their allowance for Quarters for the day they may be so absent; but should any one miss three successive musters, he is to be reported to the Commander-in-Chief, Superintendent, or Deputy Inspector, as the case may be, observing that the daily expense of victualling each Officer in Sick Quarters is not to exceed the price of a full ration in the Hospital.

No. 11. You are to keep a General Muster Book in the annexed form, in which the names of the Officers in private quarters are to be entered as a separate class; and in which Book are also to be entered the names of all Patients, whether they belong to Her Majesty's Ships, to any Regiment in Garrison, or to the Hospital Establishment, or admitted under special authority from hired Transports, British Merchant Ships, as Prisoners

of War, or belonging to the ships of war of any friendly power. Observing that every man sent from Her Majesty's Ships is, by the Regulations of the service, to bring with him a Sick Ticket, in the form prescribed by Act of Parliament, signed by the Captain and other Officers, together with a Conduct List in the proper form, whereon a notation is directed to be made, whether the party had been victualled on board for the day sent, and upon which the Receiving Medical Officer is to affix his signature, as your authority for entering the name of the party on the General Muster Book. But should any man be sent without a Conduct List (whether from a ship of war or otherwise, or to be received under special orders), you are to fill up one to be signed by the Officer who conducted him to the Hospital, and also by the Captain of the ship, or Superior of the Department to which he may belong, if an opportunity offer, as it is required that a Conduct List should be transmitted with the Muster Book for every Patient who may be entered thereon; and should men be sent from any of Her Majesty's Ships, without either Tickets or Conduct Lists, you are, after making out the latter as before directed, immediately to report the neglect to the Deputy Inspector, that the necessary steps may be taken to remedy the omission; and if at any time it be noted on the Conduct List, that the party had been victualled on board for the day sent, though from his early arrival at the Hospital, and not bringing his provisions with him, it may be fairly inferred that he had not received his allowance previously to quitting the ship, the Deputy Inspector is to note the same on the Conduct List, with the hour of the man's arrival, and, if necessary, authorize you to victual the party for the day received, notwithstanding the notation before alluded to.

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9.

In order to provide for the Victualling of the Patients, it will be necessary that arrangements should be made for

- ensuring regular supplies of such articles as may be required, either by contract or purchasing from time to time, as may be deemed, on consultation with the Deputy Inspector, most advisable ; and on opening the Victualling Room at the established hour in the morning, according to the season of the year, the Nurses are to deliver in Lists of such deaths or desertions as have occurred, that you may deduct the provisions from the quantities provided for the day's Victualling. And at the conclusion of the Medical Officer's morning visit to the Patients, he will send to your office, by the Nurses of the
- No. 30. several wards, the Diet Books (in the annexed form) appertaining to each, to show the number of Patients therein to be victualled for the following day, upon the different scales of diet, with such proportions of firing and necessaries as may be considered requisite, together with Lists of such Patients (in the annexed form) as are to be allowed fish, fowl, &c., as
- No. 60. substituted for the meat in the regular scale of victualling, the particulars of which you are to transcribe into the Daily
- No. 32. Victualling Book, as per margin, and calculate from thence by
- No. 29. the annexed Scheme of Diet, established for the guidance of the Deputy Inspector, in apportioning food (according to the different degrees of sickness), the quantity of the several articles required for each ward, which are to be entered on the right hand page of the Book, opposite the entries made on the left hand from the Diet Books, and the whole quantities required for the Patients summed up, to which are to be added the proportions for such servants as may be allowed rations, who are always to be victualled on Full Diet. (except otherwise ordered when Patients;) and upon ascertaining the whole that will be required, you are then to purchase or demand the same accordingly. When the articles are delivered at the Hospital, they are to be carefully weighed, counted, or measured, in the presence of yourself and such other Officer as the Deputy Inspector may direct to assist you in that duty ; and should the quality, &c. of each article supplied by contract be equal to

the sample, they are to be entered in a book, as per margin, which is to be signed by you and the other Officers ; but should any of the articles supplied be of improper quality, they are to be immediately rejected, and you are to purchase others in lieu, taking care to abate any excess of cost from the Contractors' Bills ; and at stated periods you are to post the quantities received and purchased, from the *daily* into the *monthly* Victualling Book, (in the annexed form,) entering them agreeably to the headings of the several columns, that the total quantity of each article received during the month may be shown, from which book, at the end of every three months, you are to transcribe the total supplies during that time, into the Quarterly Victualling Accounts, as per margin, showing, on separate lines, the articles remaining from last Account, with such as are obtained from the Agent Victualler, the Contractor, or by purchase, &c., taking separate credits therein for the total quantities issued, according to the number of the several Diets, to be shown in the Abstract at the back of the Account, with any extra issues to Patients, supplies for the establishment, loss, waste, &c. ; and after deducting the same, and stating the remains, you are to subscribe to the Declaration thereon, and to deliver it to the Deputy Inspector, with the Invoices, Supply Notes, &c., and an abstract from the Ward Diet Book (upon the same form) to show the total number of Patients victualled each day on the several Diets during the month, for his examination and transmission, together with an Abstract, in the annexed form, of the quantities and cost of the different articles, the expense of Victualling in the aggregate, with the cost of the single ration under the different averages, as pointed out thereon, in order that they may be forwarded to the Inspector-General. The said abstract is also to show the capability of the Hospital for accommodating Patients. And that the Patients may be aware of the Allowance to which they are entitled, you are to cause a copy of the Scheme of Diet to be constantly hanging in some conspicuous place

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in each ward, and any number of Patients not exceeding six, are to be permitted to attend the weighing and cutting up of the meat, at which you or your Clerk are always to be present. You are also to take care that the Greens, Herbs, &c., be properly picked and washed before they are put into the copper, and that the whole of the provisions be cooked in a clean and proper manner, and when ready to be issued, a Nurse from each ward, with any Patient who may choose to assist her, are to attend and receive the allowance for the ward in your presence, or in that of such other Officer as may be appointed to superintend this duty, great care being observed that no preference or favour be shown to the Servants of the Hospital, or to any particular ward.

10.

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Whenever Sick Soldiers are admitted as Patients, they are to be charged 9*d.* per diem, for their subsistence, but when men belonging to Transports or Merchant Ships, &c. are received under special authority, as before mentioned. they are to be charged the undermentioned sums per diem for their subsistence, according to the value of the ration at the Establishment, without regarding the Scale of Diet upon which they may have been victualled, viz.—

										Sterling.	
										s.	d.
Jamaica	4	0
Bermuda	2	6
Malta	2	0
Cape of Good Hope	1	6

and in the event of death, they are to be buried in the usual manner, as hereafter directed. observing that the Funeral Expenses, with the amount due for subsistence, are to be claimed from the Master of the Ship, or the Paymaster of the Regiment to which they may have belonged; and on receiving the amount,

you are to debit yourself with it in your Account Current, and and to transmit therewith, at the end of every Quarter, three Monthly Lists of this description of Patients, showing the number of days each was victualled, with the amount received for the same, which should correspond with the copies of the Muster Book. Should you, however, not obtain payment, you are to inform us of the particulars when you transmit your Cash Accounts.

Sick Prisoners of War, and other persons admitted as Patients by special authority, are to be treated in every respect (so far as may be consistent with their proper security) in the same manner as the other Patients, and regarding whom you are to keep separate Monthly Lists of the expense of their subsistence, as well as of all other Patients admitted under similar circumstances, calculated according to the value of the ration at the several Establishments before quoted; and at the end of each month you are to make a transcript of the General Muster Book, (in the same form,) keeping the several descriptions of Patients in distinct classes, with the total number of rations issued, being careful to fill up the Abstract at the end thereof, with the number of rations issued to the several classes, so as to balance the number for which credit will be taken in the Quarterly Victualling Account, delivering the said Transcript, with the Conduct Lists, Dead Notes, &c., to the Deputy Inspector for examination.

No. 11.

No. 34.

Whenever any Petty Officer, Seaman, or Marine, who may have assigned a portion of his pay for the support of his wife, mother, &c., shall have been in the Hospital the number of days allowed for being Dsq'd on the Ship's Books, or when any such man may die, desert, be invalided or discharged to any other ship than his own, within that time, you are, in either of those cases, immediately to report the particulars of such Allotments to us, in the form annexed, as well as noting them in the proper columns of the Muster Books; and at the end of each quarter of a year you are to make out a List in the form

30 Days.

No. 16.

No. 22.

Portsmouth,
Plymouth,
Woolwich,
Chatham.

No. 19.

as per margin, for each division of Royal Marines, to contain the names and particulars of the men belonging to it, who may have been in the Hospital as Patients during that period, in order that the respective Paymasters may be enabled to regulate their Divisional Accounts ; together with an Account of the Effects, &c. of Marines who have died or run. agreeably to the form as per margin.

11.

The Patients in the Hospital are to be mustered by you, or your Clerk, twice a week, or oftener, at such times and places as the Deputy Inspector may direct ; and after their return to their respective wards in the evening, they are not to be allowed to quit them again until the next morning. Should any Patient absent himself from the Hospital without permission, and be apprehended and brought back, or should he remain absent for three successive days, he is in either case to be marked Run on the Muster Books ; but immediately on the absence of any Patient being discovered, information is to be given to the Superintendent or the Deputy Inspector, that no time may be lost in taking the necessary measures for his apprehension. And in time of war, should the Regulations hereby established be found insufficient to prevent desertion, straggling, &c., we will, upon the circumstances being represented to us, cause such further restrictions to be adopted as may appear to be necessary. You are also, by every means in your power, to prevent strong liquors, wine, &c. from being brought into the Hospital and sold to, or drunk by, the Patients, for which purpose you are to be particularly vigilant in observing the conduct of the Sentinels, Porter, and Servants, reporting to the Deputy Inspector any irregularity you may discover in their conduct.

12.

When men are to be removed from the Hospital, the Deputy Inspector will send a List of their names to your Office on the

previous day, in order that you may have time to get their Clothing, &c., in readiness, and prepare their Tickets, Discharges, and requisite Diet accordingly. You are therefore, on receiving such notice, to address a written application, in the usual manner, to the Commander-in-Chief, or Superintendent, for boats and assistance to convey the specified number to their respective ships, and previously to the embarkation, the Tickets of such as are discharged to any of Her Majesty's ships (other than their own) are to be delivered to the Officer taking them from the Hospital: the men, however, who return to their own ships, are to be furnished by you with a Discharge Certificate, as per margin, properly filled up; but their Sick Tickets, together with those of dead and run men, are to be transmitted to us with the Muster Books, on which, and also on the Tickets, you are to note the manner in which their effects have been disposed of. Those discharged as unserviceable are to receive their Sick Tickets, together with the Discharge Certificate, after being filled up by the Deputy Inspector, for presentation at the Pension Board; but previously to delivering the Sick Tickets under any circumstances, you are carefully to complete the Hospital Discharge on the back, with dates, charges, &c., as pointed out thereon.

No. 13.

No. 13.

Deputy Inspector's
Instructions
Art. 26.

13.

When Invalids are to be embarked for England, the Deputy Inspector will send a requisition to you for such articles of necessaries, &c., as he may consider proper for their use, and such of the articles as may be in store are to be furnished from thence, and those only are to be purchased that you cannot supply, being careful that the amount of the articles furnished from the stores in your charge at the prices undermentioned, viz. :—

Calico	6 <i>d.</i> per yard.
Flannel	1 <i>s.</i> „
Lint	3 <i>s.</i> 6 <i>d.</i> per lb.

Sago	4d.	per lb.
Rice	5d.	„
Pearl Barley	3d.	„
Wine } Porter }	at the current prices	

with the cost of those purchased, do not exceed the sum allowed for each man according to the following scale, viz. :—

	£.	s.	d.	
East India station	2	2	0	per man.
Cape of Good Hope, South America, } West Indies, and Halifax . . }	1	1	0	„
Gibraltar and the Mediterranean	0	10	6	„

The vouchers for the articles purchased with the Deputy Inspector's authority are to be transmitted with your Cash Accounts, and a List of the articles furnished from your stores, signed by the Officer taking charge of them, is to be forwarded with the Account in which you take credit for the same; and the necessaries with an Invoice are to be placed in the custody of the Medical or other Officer who may be appointed to take charge of the Invalids, together with a List of their names.

Service Afloat
Instructions,
App. E.

&c., on the written Form referred to in the margin; and you are to inform him, that he is not to allow the men to go at large on their arrival in England, but to deliver them to the Flag Ship or Hospital at the port where they may arrive, obtaining a receipt for them from the Officer to whom they may be delivered, which receipt, together with the List and Invoice furnished by you, and a Statement of the receipt and expenditure of the articles put in his charge for their use, with the receipt for the remains, the package, &c., from the Officer to whom they may be returned, are to be transmitted to the Inspector-General as laid down in the Service Afloat Instructions; and you are particularly to inform such Officers or other

persons, that any neglect on those points will be most strictly investigated before any Certificate is granted.

14.

Should a Patient at any time express a wish to make a testamentary arrangement of his affairs, you are immediately to attend with the requisite witnesses for the performance of this duty, and enter the expressed wishes of the party in the established form of Wills, as per margin, observing that they are not in any case to be made in favour of a person belonging to the Hospital, or of any Patient therein, without the permission of the Deputy Inspector, and that neither you nor any other person belonging to the Establishment shall, on any account whatever, receive any fee or reward for such service. After the instrument has been legally completed, you are to enter the particulars in the Register of Wills (in the form annexed), agreeably to the heading of the several columns, and transmit the original to our Secretary, noting "Accountant-General," "Inspector of Wills," on the envelope.

No. 17.

No. 18.

15.

On the death of a Patient, the Matron will forward to you a note of the precise time it occurred, when you will make the necessary preparations for the funeral, which is to be performed in a decent manner at the public expense, on the most reasonable terms, and is to take place as early in the morning as circumstances will permit, of which the Chaplain is to have timely notice, and you are to enter the amount paid, in the Muster Book, and take credit for it in your Cash Account. You are also to cause the effects of deceased Patients to be forthwith collected in the Bed House, and delivered according to the Inventory in the Bed Book to any person legally authorized to receive them, a discharge for which you are to take in the said book; but should there not be any legal claim in a reasonable time, they are, with the effects of run men, to be

No. 14.

No. 20.
Art. 5.

entered in the Sale Book, and disposed of as before directed. Should you, from not having a sworn auctioneer, be under the necessity of performing that duty yourself, you will be allowed to charge a commission of five per cent. for your trouble on the amount produced by the sale of each man's effects (exclusive of the money he may have left), in accordance with the Regulations, allowing the like commission to the Pursers of the Navy for similar service; and at the end of every month, or when opportunities may offer, you are to inform the Commanders of the respective ships, of the death or disposal of such of their crew as may have been Patients in the Hospital. Such dead bodies as shall be sent from Her Majesty's ships in the port to the Hospital for interment are to be buried in the usual manner, but a Certificate from the Captain, detailing the particulars of the cause of death, is, as a precaution against infection, to be brought with every corpse. Should this Report not be sent, you are without delay to state the neglect to the Superintendent, or Deputy Inspector, that he may require its immediate production.

16.

You are also, in conjunction with the Receiving Officer, to prevent, by every means in your power, any money or other articles being taken into the Wards by the Patients; but should they contrive to do so, the Nurses are to be positively directed, on discovering it, to acquaint the Deputy Inspector of the circumstance, when he will receive and deliver the same to you, that it may be added to the List of the parties' effects; and for greater security, the money, watches, and valuables are to be deposited in the Iron Chest of the Hospital, or in some other safe place, and the chests, bedding, bags, &c., after being properly marked or tallied, are to be lodged in the places provided for them, and so arranged as to enable you, upon the discharge of any Patient, at the shortest notice, to deliver to him the whole of his property, which delivery is at all times

to take place in the presence of such other Officer as may be directed to attend that duty with you, and you are both to sign the books as witnesses thereto; and when a Patient shall be discharged to any other vessel than his own, and shall be in want of proper clothing, you are to supply him from the Stores in your charge with such articles as the Deputy Inspector may consider to be necessary, carefully noting the value thereof in the Muster Book, on his Sick Ticket, and on his Hospital Discharge Certificate, and taking credit for such supply in the Quarterly Hospital Bedding Account for the period.

No. 38.

17.

You are to cause all the foul linen belonging to the Patients to be washed as soon after being received as possible, with such of their trousers, and other clothing, bedding, bed cases, bags, &c., as may require it, that the whole may be returned, in a clean and wholesome condition, to the parties on their quitting the Hospital. But respecting the bedding and clothes of every description, belonging to men afflicted with contagious disorders, such of them as the Deputy Inspector may not order to be burnt are to be boiled for a quarter of an hour, and then properly washed and thoroughly dried, before they are put into store, a point of duty to which your attention is particularly required, in order to prevent the spreading of infection. Such articles, however, as are directed to be burned are to be carefully valued by you and the Deputy Inspector, and the amount noted in the Bed Book, which you are jointly to sign; and on the discharge of the owner of the articles destroyed, you are to pay him the value thereof, taking credit for the same in your Account of disbursements; but if the party should die, you are to note the amount on his Ticket, and also on the Account of the produce of his remaining effects when sold, in order that the same may be added to the wages due to him at the date of his decease.

No. 14.

No. 37.

You are to supply the Matron with such utensils, necessities, &c., for replacing those expended on furnishing new Wards, as she may, from time to time, demand, with the approval of the Deputy Inspector, observing that the articles for each Ward are to be delivered, with an Inventory, into the charge of one of the Nurses, who is to be answerable for them, to yourself and the Matron, and she is to return to you the whole, or any part of the said stores, whenever you may require it. You are therefore to keep separate Inventories, in the annexed form, of the stores, &c. in each Ward, which, with those in possession of the Matron, you are to alter from time to time, according to circumstances, that the Nurse, in whose custody the stores are placed, may be aware of every change; and your particular attention is called to the preservation of all furniture, &c., in the several Wards and Cabins, which you are to examine by the Inventories every month, before the Servants are paid their wages, in order that any article lost or destroyed during the period may be properly accounted for, or the value stopped from the pay of the parties to whom blame shall attach. You are also to keep an account of the Public Fixtures, Stores, and Utensils supplied to the Houses Offices, Cabins, or apartments of the several Officers and Servants in the Hospital, a copy of which is to be delivered to each of the parties in possession; and upon any one quitting the Hospital, he is to deliver up to you, in proper condition, the whole of the stores named in the Account beforementioned, or satisfactorily answer for the same to the Superintendent or the Deputy Inspector.

No. 38.

In making up your Quarterly Hospital Bedding Account, you are to debit yourself with such articles as you may, from time to time, have received, and take credit for all issues therefrom, in order that the whole of the Receipt and Expenditure for the period may be seen at one view, which Account, with

the Declaration properly attested, and also a demand in the form as per margin, for what may be necessary to replace the issues, &c., are to be prepared and delivered to the Deputy Inspector, for transmission to the Inspector General.

No. 39.

If, on laying your Accounts, &c., before the Deputy Inspector, he should discover that improper charges are made, or unsatisfactory vouchers produced, or any other irregularity committed, he is to examine very strictly into the circumstances, and forward a detail thereof, with the Accounts; and should an unusual expenditure of stores or money at any time occur, you are to attach an explanation thereof to the Account, and by so doing anticipate the necessity of your being called upon for it; and if you should have reason to suppose that the original Accounts forwarded by you are lost, or not likely to reach their destination, you are, without waiting for further instructions, to transmit Duplicates thereof by the earliest conveyance.

You are also to observe, as a general rule, that all Accounts, properly attested, are to be completed in one month (those for cash as much sooner as possible) after the termination of the periods to which they relate, and with the Vouchers, &c. regularly indorsed and numbered, according to their entries in the Account, together with all necessary demands, are to be delivered to the Deputy Inspector.

20.

You are to keep a complete Book of the Establishment in the annexed form, to contain the Names, Entries Discharges, Rates of Salary or Wages, &c. of every Officer, Clerk, and Servant belonging thereto, observing that no persons except Nurses or Laborers are to be entered or discharged without an Order from us, or the Inspector-General of Hospitals and Fleets, or the Commander-in-Chief or Senior Officer, nor borne under one denomination, and employed on the duty of another. From the beforementioned book, you are, at the end of each year, to transmit for the information of the Inspector-General.

No. 9.

a List, on the same form, of the Officers and others belonging to the Establishment at the commencement of the year, noting thereon such persons as may have been entered or discharged during the year; and should any person be discharged for misconduct, the particulars are to be detailed in the proper columns, and he is not again to be employed, nor permitted to enter the Hospital.

21.

No. 10.

At the commencement of every month you are to make out a Daily Muster and Check Book (in the form as per margin), showing the names of all Servants and Working People borne on the Establishment. By this book the Labourers and other Men Servants are to be mustered by you or your Clerk, upon coming to their work in the morning, and on leaving in the evening, and every person who shall be present is to have a mark thus (1) set against his name; those who may be absent on leave are to be marked (✓), and all those who may be absent without leave are to be noted by a cross (×); and after each Muster, a List of all persons absent, no matter from what cause, is to be sent to the Deputy Inspector; but as the Nurses and Female Servants, from the nature of their duties, cannot be assembled regularly to be mustered, they are to be accounted for by the superiors under whom they are employed, and by whom the absence of any of the parties is to be reported to you, upon which you are to place the proper mark against their names, and you are to observe, that when once such a mark is affixed, it is not on any pretext to be taken off, without the authority of the Deputy Inspector; but to prevent collusion, you are at least once a week to go round the Hospital, or to depute one of your Clerks to ascertain that the Reports respecting the presence of the beforementioned female Servants are correct; and although you are authorized, in certain cases, to depute your Clerks to act for you, it is to be understood that you are to be accountable for their conduct, as well as for

that of every other person employed under you. You are therefore, as much as possible, to attend to the duties yourself, and to see that every person performs the part assigned to him, and that no Artificer, Labourer, or other Servant of the Hospital, be employed by the Officers on any domestic or private business whatever, or in any manner not strictly appertaining to the public duties of the Establishment.

22.

You are, at the end of each month, to make out in such form as may be furnished for that purpose by the Accountant General, a Pay List of the Inferior Officers, and Servants of every description, who are upon Daily Pay, with the amount, &c., distinguishing such as are allowed rations, or money in lieu, and carefully inserting every particular, according to the heading of the several columns; and after ascertaining each man's time, by examining the Check Book, to pay to the respective parties the sums due to them, in the presence of the Superintendent, the Deputy Inspector, or such Officer as may be directed to attend, noting on the Lists any person entitled to wages, who may have been absent at the time of payment. You are also, at the end of each quarter of a year, to make out, in the Form which will be furnished to you, a Salary List of the Officers, and all persons belonging to the Establishment (not included in the Monthly Wages' Lists), showing the amount of Salary and Allowances due to each, and, under the beforementioned stated authority, to pay them accordingly, taking credit for the same, with the amount appearing upon the Wages' Lists, in your Quarterly Account Current, which, with the Lists regularly signed, are to be delivered to the proper Officer for transmission as early as possible after the termination of each quarter, in conformity with the Order now in force, or which may hereafter be given. You are likewise to keep a correct Register of the daily attendance of the respective Officers and others, in the Form furnished for that

purpose, in order that any claims for Superannuation may be properly adjusted.

23.

You are to make out a Quarterly Cash Account of the sums received and disbursed on account of the Public Service (in the Form established by the Accountant General), detailing, under their proper heads, the whole of the Receipts and Disbursements, carefully inserting the authorities, and their dates against each item, and annexing all orders and authorities originating on the spot; and should any Medicines be purchased, the Surgeon's requisition and receipt are to be transmitted with the Account. When the Declaration has been duly made, signed, and attested, the Account is to be laid before the Commander-in-Chief, Superintendent, or the Deputy Inspector, for examination and approval, together with all Receipts, Salary, and Wages' Lists, and necessary vouchers, as well as any documents appertaining to previous accounts, which may from any cause not have been forwarded with them, particularly bearing in mind that erasures are not, in any case, to be made in the Pay Lists, Cash Accounts, or Muster Books, in any other way than by lining through with ink any alteration that may be rendered necessary, and then entering the proper words or figures in red ink.

You are to keep all your Cash Accounts in sterling money, but all the vouchers are to express the amount both in currency and in sterling; and previously to payment for articles purchased, you are to see that the Bills for the same are made out on the established Form, and correctly cast up, and the reasonableness of the prices certified upon each by two respectable resident merchants, or competent persons, and all Receipts for money paid by you are to be attested by two of the Officers of the Hospital as witnesses to the transaction.

24.

Whenever you shall require money for the Public Service, you are to represent the same in writing to the Superintendent (or, in his absence, to the Commander-in-Chief or Senior Officer, or, in their absence, to the Deputy Inspector), stating the balance in your hands; the additional amount required, and the service for which it is intended; and if he see no objection, he will authorize you to obtain the amount from the Commissariat; or, should it be deemed necessary, to draw Bills at three days' sight, on the Accountant General of the Navy (with the approval on the face of the Bill of the Officer who may have authorized the same to be drawn), you are, however, to take care not to have in your hands more money at one time than the probable amount of the Current Expenses of the Establishment may require. The Superintendent (or Deputy Inspector) will report to us monthly the amount so taken up, or drawn for, or otherwise obtained, such Report being accompanied by the Commissariat's Certificate, or the rate of exchange and amount of Bill certified to by credible and competent persons, a duplicate of which you are to forward with the other Vouchers to your Cash Account.

25.

You are to make up and transmit, so as to be received at this Office by the first week in December at latest, the Return 45. D., or Estimate of the Wages of all persons borne on the Establishment or Extra List, carefully noting in the Column for Remarks, the cause of any increase or decrease therein as compared with the Estimate for the preceding year, together with the authority for the same.

26.

You are frequently to inspect the unoccupied Wards to ascertain if they are kept perfectly dry and properly ventilated,

and whenever you may observe that any part of the Building, &c., requires repair, you are to give immediate information to the Deputy Inspector, and in conjunction with him to represent the same to the Superintendent, or, in his absence the Commander-in-Chief, or Senior Officer, who will make the necessary application to us, it being our particular direction, that no buildings, repairs, or alterations of any kind, either in the internal or external part of the Hospital, Grounds, &c., be undertaken without the particulars of any proposed works or repairs being first submitted to us, and our sanction given for the same being carried into effect: and you are to observe that all propositions of the kind are to be accompanied by clear Estimates of the Expense, and the probable time that the work may occupy, which are to be transmitted in time to ensure their reaching our Office by the first week in December at latest, that the amount, if approved, may be included in the Estimates to be submitted to Parliament. And in all cases when Artificers or others are employed upon works not done by contract or measurement, you are to keep an account of their daily attendance, for which purpose you are to enter their names in a Check Book, and muster them on their coming in the morning, also at uncertain times during the day, and on their leaving the Hospital in the evening; and should any be absent or negligent, the same is to be reported to the Superintendent or the Deputy Inspector, that the works may not be retarded; and you are not to allow any persons to be employed on the works who are not of sober and industrious habits.

During the progress of the works you are frequently to inspect the quality of the materials used, and also to keep an account of the quantity expended, requiring from the tradesmen agreed with, such information and explanation as you consider necessary; and on the completion of the work, the Account is to be certified by a competent Officer of the Dock Yard, when there is one, or by a reputable Surveyor, after

he has closely inspected the work, that it has been performed in conformity with the conditions of the contract or agreement.

27.

You are carefully to paste in Guards, and preserve all Original Orders and Official Letters, which you may receive from the authorities at home (those originating on the spot are, after being copied, to be forwarded as directed per 23rd Article), and to copy in a book, for future reference, all Letters written on the Public Service, which Letters are to be delivered to the Deputy Inspector for approval and transmission, through the Superintendent. You are also to form a complete Alphabetical Index to each book, to facilitate a reference to any particular subject, and these Books and Guards, being public property, are to be carefully kept, and deposited in your Office for the information of your successors.

28.

The foregoing Instructions define your general Duties, so far as experience suggests, or they can be anticipated, but in the extensive and various concerns of your Office, circumstances must occasionally arise for which no previous Regulations can be provided. In all such cases you are to give immediate information to the Superintendent or the Deputy Inspector, and act according to the best of your judgment, for the benefit of the Public Service, until you shall receive the required directions. You are also to see that the utmost economy be constantly observed, and use every means in your power to prevent embezzlement or abuse in any part of the Service; and likewise to assist, to the utmost of your abilities, in carrying into effect all the Regulations which now are, or may hereafter be, established for conducting the duties of the Hospital; and you are to attach to these Instructions all such permanent additional Orders and Regulations as may from time to time be given, that the Code

may be kept complete, reporting to the Deputy Inspector, whenever you may discover any deviation therefrom, or misconduct, or irregularity on the part of any person belonging to the Establishment, as well as any difficulty or obstruction you may experience in the performance of your duty, it being expected that you will set a good example, by showing constantly a zealous interest for Her Majesty's Service, and exert yourself to fulfil not only the letter but the spirit of your Instructions. And it is also particularly enjoined, that not only yourself, but all Officers, Clerks, and other persons belonging to the Establishment, are strictly prohibited from receiving any fees or gratuity, in any manner or form, or from having, either directly or indirectly, any interest or concern whatever in the purchase of any article for the Service of Government, or in the sale of Government Stores, nor to act as Agents for any one, nor have any other occupation than their public duties; and to this end, all Officers and Clerks appointed to the Hospital are to subscribe to the usual Oath, and give Bond in three times the amount of their Salaries, either in England or before they commence their duties, the particulars of all which are to be entered in a book to be kept for that purpose, and the originals transmitted to us. You are also to cause it to be clearly understood that any one belonging to the Establishment who may act contrary to the aforesaid Regulations will be immediately dismissed, and considered ineligible to serve Her Majesty again in any civil capacity.

29.

Lastly, as you are to be held responsible for the due security and preservation of the Provisions, Stores, Money, &c., committed to your charge, as well as for the production of the Accounts before adverted to, you will, in addition to the Declaration and Personal Bond, be required to enter into another Bond, with two sufficient Sureties, in the sum of Four Hundred Pounds sterling; and in the event of the death,

insolvency, or other disqualification, of one or both of them, you are immediately to nominate to the Superintendent or Deputy Inspector another person or persons in his or their stead; and you are not to fail to report to the Deputy Inspector, on the 1st day of January in every year, the state and circumstances of your sureties, for our information.

APPENDIX,
CONTAINING THE
SPECIMENS OF THE PRINTED FORMS
REFERRED TO IN THE PRECEDING INSTRUCTIONS.

No. 1.

Demanded or purchased.		When received.	Articles.	Quantities.	Prices.	Inspecting Officers' Signature.
Date when.	From whom.					

No. 2.

RECEIPTS AND ISSUES OF BEDDING AND NECESSARIES

FOR THE

SERVICE AFLOAT

at

in

Quarter, 18 .

By Mr.

The undermentioned Documents, endorsed and numbered as in the Account, are to be transmitted with it, viz.—

Vouchers to Receipts, . . .	in No. .
Ditto to Issues,	in No. .
Ditto to	in No. .

No.

RECEIPTS and ISSUES of BEDDING and
in

[illegible]

[illegible]

No. 3.

A QUARTERLY RETURN

Of the BEDDING and NECESSARIES in Store for the SERVICE AFLOAT,
with a Demand to replace the Issues and Expenditure.

H 2

at Naval Hospital } the day of 18 .

the undermentioned Articles by order of
dated

viz.

No. 7.

An Account of the Receipt, Issue, Expenditure, &c., of the following
Hospital Stores, in charge of Mr. _____ of the
Naval Hospital at _____ between
the _____ day of _____, and _____ together
with the Remains per Survey on the latter day.

[illegible]

Note.—This Account is to contain the whole of the Articles in the charge of the Officer by whom it may be transmitted, with the exception of such as are included in the regular Quarterly Accounts, Nos. 34, 36, 38, and 51, for Hospital Service, and Nos. 2 and 53 for the Service Afloat.

Declaration to No. 7.

I

of the Naval Hospital
at do solemnly and sincerely declare, That
to the best of my knowledge and belief, the foregoing Account of the
Receipts, Issues, and Expenditure of the Articles enumerated therein,
between the and the
is correct. And I make this declaration, conscientiously believing the
same to be true, and by virtue of the Provisions of an Act made and
passed in the Sixth Year of the Reign of His Majesty William IV.,
cap. 62, for the Abolition of Oaths.

Attested by me at
day of

this
18 .

This Space is to be reserved for Official purposes.

Inspector-General's Decision.

No. 8.

Naval Hospital at
the of
18 .

A REPORT of Survey on the
remaining in charge of Mr.
of this Establishment.

Articles.	Found on Survey.		Cause of becoming Unserviceable in the opinion of the Surveying Officers, and their recommendation as to the disposal thereof.
	Serviceable.	Unserviceable.	

ABSTRACT OF THE COMPLETE BOOK.

An ABSTRACT, showing the Total Amount paid in SALARIES, WAGES, &c. to the Officers and Servants, included in the preceding List, during the Year ending 18

Parties.	Number.	Total Amount of			
		Salaries and Wages.	Pensions.	Allowances.	Abatements.
Officers . . .					
Inferior Ditto, } Nurses, Labour- ers, &c. . . . }					
Total . . .					

No. 10.

A DAILY MUSTER AND CHECK BOOK

Of the Servants, Artificers, Labourers, &c., employed at the
Naval Hospital at

Artificers, Labourers, &c., employed at this Establishment in the Month of

[illegible]

No. 11.—Outside.

HOSPITAL MUSTER BOOK.

Naval Hospital

AT

For

18

No. 11.

[illegible]

No. 11.

[illegible]

No. 11.

An Abstract of the several Classes included in the preceding Book that have been Victualled in this Establishment, as Patients, in the Month of 18 , with the Number of Rations issued to each Class.

Home Agent's Hospital Instructions, Article 16.
Foreign do. do. do. Articles 8 & 10.

Numbers.	Officers.	Half Pay Officers.	Seamen and Marines.	Marines from Head Quarters.	Sick Servants.	Revenue Men.	Police Force.	Yards.	Men by Admiralty Order.	Invalids.			General Total.
Remains from last Month . . .													
Received since . .													
Total . .													
Discharged . . .													
D. D.													
Run													
Deduct Total . .													
Carried to next Month													
Number of Rations issued to . . .													
Funerals of .													

Approved,

Agent.

CONDUCT LIST.

The at
Persons undermentioned belonging to Her Majesty's
requiring Hospital Treatment, have been sent to the
for that purpose, this 18 . day of

No. on the Ship's Books.	Division of Marines and No. of Company.	Names.	Quality or Rating.	Disease or Hurt.	Remarks.				
					Time of quitting the Ship.	Time of arriving at the Hospital.	Whether Victualled on Board the day sent.	Whether Victualled at the Hospital the day received.	
					H. M.	H. M.			

To the Note.—The Number of Men is to be in words, and the List to be signed by the
of the Naval Hospital, Officers annexed, or the Commandant of
at Marines, and the Officer who attended
them to the Hospital. The Division, &c.
of all Marines to be noted, as well as
their Nos. on the Ship's Books.

No. 12.

A LIST of the BEDDING, EFFECTS, &c., belonging to the undermentioned Patients sent to this Establishment, as expressed on the other side.

Names.	Cash.	£. s. d.
	Watches.	
	Arms.	
	Knapsacks.	
	Canteens.	
	Books.	
	Caps.	
	Hats.	
	Handkerchiefs.	
	Shirts, No.	
	Gaiters.	
	Stockings.	
	Shoes.	
	Boots.	
	Drawers.	
	Frocks.	
	Trowsers.	
	Jackets.	
	Flannel Waistcoats.	
	Waistcoats.	
	Coats.	
	Great Coats.	
	Bags.	
	Chests.	
	Sheets.	
	Coverlets.	
	Blankets.	
	Pillow Cases.	
	Pillows.	
	Beds.	

NOTE.—The above is to be carefully filled up in all cases where a Sick Ticket is not to be sent with the Patient.

Captain,
or
Lieutenant.
Surgeon.

HOSPITAL DISCHARGE CERTIFICATE.

THIS is to certify, that the Bearer
 was received at _____ Hospital, from Her
 Majesty's _____ upon the _____ day
 of _____ 18____, for the cure of
 and was discharged hence this _____ day of _____ 18____,
 he being _____ to _____

Agent of the Hospital.

The Inspector or Deputy Inspector is to state underneath the
 Disease for which the Individual was sent to the Hospital;
 whether the same was occasioned by the Service; whether he has
 been cured or not; and whether, in his opinion, the party is fit
 for further Service at Sea.

Inspector
or
Deputy Inspector } *of the Hospital.*

The aforesaid _____ is _____ years old,
 and _____ feet _____ inches high.

Approved _____ } *Deputy*
Inspector. Agent.

BED and

Ships' Names, or whence received.	
Men's Names.	
Time when received.	
D., D. D., or R.	
Time when.	
No.	Beds.
No.	Pillows.
No.	Pillow Cases.
No.	Blankets.
No.	Coverlets.
Prs.	Sheets.
No.	Chests.
No.	Bags.
No.	Great Coats.
No.	Coats.
No.	Waistcoats.
No.	Flannel Waistcoats.
No.	Jackets.
Prs.	Trowsers.
No.	Frock.
Prs.	Drawers.
Prs.	Boots.

No. 16.

Naval Hospital,
at
the of

18

A LIST of Men who appear by their Sick Tickets to have allotted part of their Wages.

[illegible]

No. 17.

Naval Hospital at

In the Name of God, Amen.
of

I,
Majesty's Ship
now a patient in
being of sound and disposing mind and memory, do hereby make
this my last Will and Testament: that is to say, I give and
bequeath unto my

all such Wages, Prize Money, Allowances, and other Sum or
Sums of Money, as now are, or hereafter may be due to me for
my service on board the said Ship, or any other Ship or Vessel,
of the Royal Navy, together with all other my Estate and Effects
whatsoever and wheresoever situate.

And do hereby nominate, constitute, and appoint

Executors of this my last Will and Testament, hereby revoking
and making void all other and former Wills by me heretofore
made; and do declare this to be my last Will and Testament.

In Witness whereof I have hereunto set my hand and seal, this

Day of _____, in the Year of our Lord one
thousand eight hundred and _____ and
in the _____ Year of the reign of our Sovereign

by the grace of God of the United
Kingdom of Great Britain and Ireland
Defender of the Faith.

Signed, sealed, published and declared by the _____
said

as and for his last Will and Testament, in the
presence of
and

who have hereunto subscribed their names as
Witnesses, in the presence of each other and
of the said Testator, on the day of the date
above-written.

Witnesses. { _____

NOTE.—WILLS made in the Royal Naval Hospitals, Marine Infir-
maries, Sick Quarters, &c. must be executed in the presence of,
and attested by any two of the undermentioned Officers, or by
any one of them, and one other disinterested person, viz.,—The
Admiral or Captain Superintendent, the Inspector, Deputy In-
spector, Assistant Surgeon, Agent, or Chaplain, of such Hospital,
Marine Infirmary, Sick Quarters, or Hospital Ship—or by the
Physician, Surgeon, Assistant Surgeon, Agent, Chaplain, or
Chief Officer, of any Military or Merchant Hospital.

An ENTRY BOOK of WILLS executed

Ships' Names.	Men's Names.	Dates of Wills.	By whom Witnessed

by Patients in the Naval Hospital at		
By whom filled up.	Particulars—In whose favour made, &c.	Name of the Medical Officer who certified to the Sanity of the Patient.

Naval Hospital at
the of
18

A LIST of the PERSONAL EFFECTS, ARMS, ACCOUTREMENTS, &c., belonging to the undermentioned Royal Marines of the Division, who have Died or Run in the course of Quarter.

[illegible]

Note.—State on the other side how the Articles have been disposed of, and if sold, the particulars.

Agent.

Naval Hospital at
SALE-BOOK of UNSERVICEABLE STORES and the EFFECTS of DEAD and RUN MEN in charge of the Agent, and
Sold by Auction, at this Hospital, on the 18 day of , by Mr.
Auctioneer, agreeably to the Order of

No. of the Lot.	Owners' Names, or the Agent, Dispenser, &c.	D. D. or R. and Date.	From what Ship or Store.	Particulars of each Lot.	Quantity or Number.	Rate.		Purchasers.		
						Put up at.	Sold at.	Name.	Occupation.	Residence.

No. 21.

Naval Hospital } AN ACCOUNT of the PROCEEDS arising from the sale of Unserviceable Stores, and the Effects
at } of the undermentioned Patients who have Died or Run, between the
the of 18 } following, with the Amount of Cash left in the hands of the Agent.

[illegible]

No. 22.

A LIST OF ROYAL MARINE PATIENTS

Belonging to the	Division subsisted
in the Naval Hospital at	during
Quarter, 18 .	

Naval Hospital, { AN ACCOUNT of Sick and Wounded Royal Marines belonging
at { day of 18 , and the day of 18 , with
{ have been supplied.

No. of the Company.	Whence received.	Names.	Rating.	Disease or Hurt.	When received.

[illegible]

No. 26.

QUARTERLY ABSTRACT OF THE VICTUALLING.

Naval Hospital, }

at

A QUARTERLY ABSTRACT of the VICTUALLING, showing the Quantity and of Rations on each Species of Diet; the Cost of each Ration, and the average Cost, including all Expenses except Medicines and the Salaries

Articles of Provisions, &c.	Quantity.		Price.	Amount.		
	lb.	oz.		£.	s.	d.
Beef						
Mutton						
Fowls						
Fish						
Veal						
Corned Pork (Asylum)						
Eggs						
Flour						
Suet						
Raisins						
Rice						
Cinnamon						
Ginger						
Potatoes						
Herbs						
Onions						
Carrots						
Greens, &c.						
Scotch Barley						
Pepper						
Salt						
Mustard						
Vinegar						
Butter						
Cheese						
Pease						
Tea						
Sugar, Moist						
Ditto, Lump						
Oatmeal						
Bread						
Milk						
Beer						
Tobacco						
Snuff						
Foreign Establishments. { Wine, Red						
{ Ditto, White						
{ Porter						
{ Arrow Root, in lieu of						
Total carried forward.						

N.B.—Should the price of any article not be known, application must be made to the Inspector-General, unless it can be obtained from the Victualling Store-keeper.

Between the and the

Value of the Provisions, &c., issued to Patients and Servants; the Number average Cost; the Cost of each Patient on the respective Diets, and the &c. of Superior Officers.

Continued.						
The preceding quantities have been issued in _____				£.	s.	d.
Rations, amounting to.						
viz —						
No. of Rations.	Diet.	Cost per Ration.	Amount.			
			£. s. d.			
	Full . . .	at . . .				
	Half . . .	„ . . .				
	Low . . .	„ . . .				
	Fever . . .	„ . . .				
	Cheese . . .	„ . . .				
	Servants. .	„ . . .				
		Loss by Fractions				
Total	Averaging		per Ration.*			
Amount of Rations to Servants						
Allowance to ditto, in lieu of full Rations, and of Beer only						
Wages to Nurses, Washers, Sempstresses, Labourers, &c. .						
Value of the Articles expended in the Coal, &c., Account, } No. 36 (Home) }						
Value of the Wood, Coals, Candles, Oil, and Soap, expended } in the Victualling Account, No. 34 (Foreign) . . . }						
Value of the Articles expended in the Account of Necessaries, No. 51 }						
Estimate of the Wear and Tear of the Articles included in } the Bedding Account, No. 38. }						
Estimate of the Articles expended in the Annual Store } Account, No. 7 }						
Rent, Rates, Taxes, &c.						
Incidental Expenses						
Which Sum divided by the Number of } Rations to Patients, and the Product } added to the Cost of each of the Diets } will show the full Value to be as } follows:—						
viz.—						
Full Diet . . .	each.	Bring down and add the Cost of the				
Half ditto . . .	„	Rations as above, exclusive of those				
Low ditto . . .	„	to Servants.				
Fever ditto . . .	„	GENERAL TOTAL, which includes every				
Cheese ditto . . .	„	Expense except Medicines and the Salaries, &c., of Superior Officers; and,				
		divided by the whole Number of Rations to Patients during the Quarter, will show the average Cost of each to be				

A Quarterly Abstract of the Victualling, No. 26, &c.—*continued.*

ABATEMENTS FOR SUBSISTENCE.

From whom.	No. of Rations.	Rate.	Amount.		
			£.	s.	d.
Half-Pay Officers . . .		10 <i>d.</i> each.			
Revenue Men . . .		1 <i>s.</i> 6 <i>d.</i> "			
Marines		10 <i>d.</i> "			
Soldiers		9 <i>d.</i> "			
Total					

Abstract of the Patients.	No.	Total.
Brought from last Quarter		
Received during the present		
<i>Deduct.</i>		
Discharged Cured		
,, Invalided		
Died		
Run		
Remaining.		

CAPABILITY OF THIS HOSPITAL.

[illegible]

A SCHEME OF DIET for PATIENTS in the ROYAL NAVAL HOSPITALS and MARINE INFIRMARIES.

Full.	Half.	Low.	Fever.	Note.
<p>Bread . . . 1 lb. Beef or Mutton . 1 lb. Potatoes or Greens 1 lb. Herbs for Broth. 25 Drams Barley . . . 14 Drams Salt . . . 8 Drams Vinegar . . . 16 Drams Tea . . . 4 Drams Sugar. . . . 16 Drams Milk for Tea. . 2 Pint Broth. . . . 1 Pint { Beer (Small). 2 Pints Or Strong . 1½ Pint Beer (Small) for Servants } { Or Strong . 3 Pints at the } { Wine Surgeon's 1 Pint or discretion, } { Porter not ex- 1½ Pint Foreign } ceding</p> <p>Veal } Such Quantities, in lieu of Beef and Mutton, as Fowls } the Medical Officer may prescribe. Fish } Rice or Flour Pudding at the discretion of the Medical Officer.</p>	<p>Bread . . . 1 lb. Beef or Mutton . 8 Ounces Potatoes or Greens 8 Ounces Herbs for Broth. 25 Drams Barley . . . 14 Drams Salt . . . 8 Drams Vinegar . . . 16 Drams Tea . . . 4 Drams Sugar. . . . 16 Drams Milk for Tea . . 2 Pint Broth. . . . 1 Pint { Beer (Small) 1½ Pint Or Strong . 1 Pint Wine at the } { Surgeon's dis- 1 Pint cretion, not ex- } { ceding.</p>	<p>Bread . . . 8 Ounces Herbs for Broth 12½ Drams Barley . . . 7 Drams Salt . . . 8 Drams Tea . . . 4 Drams Sugar. . . . 16 Drams Milk for Tea . . 2 Pint Milk for Diet . 1 Pint Broth . . . ½ Pint</p>	<p>Bread 8 Oz., or Sago, 4 Oz. Tea . . . 4 Drams Sugar. . . . 20 Drams Milk for Tea . . 2 Pint Milk for Diet . ½ Pint</p>	<p>2 drams of Souchong Tea, 8 drams of Muscovado Sugar, and one-sixth part of a pint of genuine Milk, to be allowed to each patient for a pint of Tea, morning and evening. The Meat for the full and half diet is to be boiled together, with 14 drams of Scotch Barley, 8 drams of Onions, 1 dram of Parsley, and 16 drams of Cab- bage, for every pint of Broth, or, at the discretion of the Medical Officers, 8 drams of Carrots, and 8 drams of Turnips, in lieu of the Cabbage which will make a suf- ficient quantity of good Broth, to allow a pint to each on full and half diet, and half a pint to each on low diet:— Rice Pudding. Each to contain Rice . . . 3 Oz. Sugar . . . 1 Oz. Milk . . . 2 Pint Eggs. . . . 1 No. Cinnamon . . 1 blade Flour Pudding. Each to contain Flour . . . 4 Oz. Sugar . . . 1 Oz. Milk. . . . 2 Pint Eggs. . . . 1 No. Ginger . . . a few grains</p>

CASUALTY DIET FOR MEN DISCHARGED.

Home Establishments.	<p>Bread . . . 1 lb. Cheese . . . 6 Oz. Beer (Small) . 2 Pints Or Strong . 1½ Pint Tea . . . 1 Pint in the morning</p>
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N. B.—As this Scale provides liberally for each class of Patients, Medical Officers are enfreely to avoid all deviations from it as far as their duty towards the Sick may permit. Such Patients (not exceeding six) as may be inclined are to be permitted to attend the weighing, measuring, &c., of the Provisions in the morning, and serving them out when cooked.

No. 30.

WARD DIET BOOK.

[illegible]

No. 31.

DEPUTY INSPECTOR'S ENTRY AND DISCHARGE BOOK.

Date of Entry.	Number of the Ward.	Patients' Names.	Ship, or whence received.	Disease.	D., D., or R.	Date when.	Whether Cured or not.	Medical Officer's Signature.

No. 32.

DAILY VICTUALLING BOOK

OF

The Naval Hospital at

Commencing

DAILY VICTUALLING

[illegible]

BOOK.

sent to the respective Wards in consequence of the said Diet Prescriptions.

No.	Eggs.	Flour.	Suet.	Raisins.	Rice.	Cinnamon.	Ginger.	Potatoes.	Greens.	Onions and Leeks.	Turnips.	Carrots.	Herbs.	Scotch Barley.	Pepper.	Salt.	Mustard.	Vinegar.	Butter.	Cheese.	Tea.	Muscovado Sugar.	Bread.	Milk.	Beer.	
	lbs. oz.	lbs. oz.	lbs. oz.	lbs. oz.	lbs. oz.	oz. drs.	oz. drs.	lbs.	lbs.	lbs. oz.	lbs. oz.	lbs. oz.	lbs. oz. dr.	lbs. oz. dr.	lbs. oz.	lbs. oz.	lbs. oz.	Gal. Pts. oz.	lbs. oz.	lbs. oz.	lbs. oz.	dr.	lbs. oz.	dr.	lbs. Pts	Gal. Pts

No. 34.

AN ACCOUNT OF THE RECEIPT AND EXPENDITURE
OF
PROVISIONS, &c.

At the Naval Hospital,

at

in

Quarter, 18

Mr.

Agent.

Naval Hospital at

An Account of the Total Quantities of Provisions, &c.,

[illegible]

I Agent of the Naval Hospital at do solemnly and sincerely declare that, to the best of my knowledge and belief, the
Quantities taken credit for as expended in Victualling the Patients, Servants, &c., according to the different Diets noted on the back hereof, or issued to other
on my behalf. And I make this declaration conscientiously believing the same to be true, and by virtue of the provisions of an Act made and passed in the 6th
Attested by me at this day of 18

I have examined the above Account,

Received and Issued in

Quarter, 18 .

[illegible]

above contains a just and true account of all Provisions received into my charge between the _____ and the _____ and that the several Departments, were actually so expended, or issued, without any benefit or advantage whatever, either directly or indirectly, to me, or to any Person or Persons year of the reign of His Majesty William IV. cap. 62, for the abolition of Oaths.

in all its details, and find it to be correct.

—Agent.

{ Deputy
Inspector.

No. 34, concluded.

A STATEMENT showing the Number of Patients and Servants victualled according to the different Diets.																												
Quarter, 18	Total Number of Rations.	Full Diet.								Half Diet.						Low Diet.	Fever Diet.	Casualty Diet.					Number on Pudding of		Discharged Men on Bread and Cheese.	Servants on full Diet.		
		Total.	Beef.	Mutton.	Fowls.	Fish.	Veal.	Eggs.	Total.	Beef.	Mutton.	Fowls.	Fish.	Veal.	Eggs.			Total.	Beef.	Mutton.	Low.	Fever.	Flour.	Rice.		Total.	Beef.	Mutton.
Total . . .																												

I have examined the above Abstracts by the Muster Books and Ward Diet Lists, and find them to be correct.

The space below is to be reserved for official purposes.

Inspector-General's Decision.

Naval Hospital } INVENTORY of STORES in the Ward No.
at

The NURSE in whose Charge the undermentioned Stores are placed, will be held responsible for them; and in the event of her removal the Matron is to examine them by the inventory, and carefully inspect their condition; and should any Article be missing or injured by neglect, she is forthwith to report the same, in writing, to the Agent, who will issue the necessary Directions thereon, and whenever the Number of Articles originally in the Ward shall be altered, such Articles, with the Date, is to be inserted in the next Column, observing strictly that no Article of Stores is to be removed from any Ward without the authority of the Deputy Inspector.

Articles.	Original Supply.	On Charge at the Periods undermentioned.									
Bedsteads, Iron											
Ditto, Field											
Cradles, Iron											
Ditto, Screwed											
Sackings											
Beds, Hair											
Ditto, Feather											
Mattresses											
Bolsters, Hair											
Ditto, Feather											
Pillows, Feather											
Ditto Cases, Linen											
Blankets, Pairs											
Sheets, Ditto, Linen											
Coverlets, Woollen											
Ditto, Cotton											
Bed Curtains											

No. 37—*continued.*

Articles.	Original Supply.	On Charge at the Periods undermentioned.
Dishes, Earthen.		
Plates, ditto		
Ewers, ditto		
Water Pans, ditto		
Wash-hand Basin, ditto		
Feeding Cups, ditto		
Urinals, ditto		
Spitting Pots, ditto		
Bed Pans, ditto		
Chamber Pots, ditto		
Stool Pans, ditto		
Table Knives		
Ditto Forks		
Pewter Hand Basins		
Ditto Chamber Pots		
Brass		
Copper		
Metal Spoons, Table		
Iron Coal Sifters		
Ditto Fenders		
Ditto Fire Shovels		
Frying Pans		

No. 37—*continued.*

Articles.	Original Supply.	On Charge at the Periods undermentioned.									
Iron Grates											
Ditto Gridirons											
Ditto Pokers											
Ditto Snuffers											
Ditto Stove ()											
Ditto Tea Kettles											
Ditto Tongs.											
Tin Candlesticks											
Ditto Kettles											
Ditto Mess Basins											
Ditto Pots, Gallon											
Ditto ditto, Quart											
Ditto ditto, Pint											
Ditto ditto, Half-pint											
Ditto Saucepans, Gallon											
Ditto ditto, 2 Quarts											
Ditto ditto, Quart											
Wood Baskets, Bread											
Ditto ditto, Medicine											
Brooms, Hair											
Brushes, Clothes											
Ditto Hearth											
Ditto Hand-scrubbing											
Ditto House ditto											

No. 37—concluded.

Articles.	Original Supply.	On Charge at the Periods undermentioned.
Wood Buckets		
Ditto Chairs		
Ditto Coal Trays		
Ditto Forms, Long.		
Ditto ditto, Short		
Ditto Mopsticks		
Ditto Stools, Close		
Ditto Tables, Long.		
Ditto ditto, Short		
Books—Bible		
Ditto—Common Prayer		
Ditto—On the Sacrament		
Ditto—Secker's Duties		
Ditto—Testaments		
Ditto—Wilson's Maxims		

No. 38.

AN ACCOUNT of the Receipts, Issues, and Expenditure of
Bedding, Clothing, Furniture, and Utensils, at the Naval Hospital,
at by Mr. the Agent
in Quarter, 18

[illegible]

A Quarterly Account of the Receipts, &c.—concluded.

Sundries.																												
Earthenware.								Baths.			Flannel for Vapour Bath.	Pewter.				Table-cloths.		Towels.		Knives, Table.	Forks, Table.	Old Linen.						
Plates.	Pitchers.	Tea Pots.	Water Pans.	Wash-hand Basins.	Spitting-Pots.	Urinals.	Slipper.		Copper.	Tin.		Hip.	Tea Pots.	Bed Pans.	Chamber Pots.	Stool Pans.	Long.	Short.	Long.								Short.	
No.	No.	No.	No.	No.	No.	No.	No.	No.	No.	No.	Yds.	No.	No.	No.	No.	No.	No.	No.	No.	No.	No.	No.	No.	lb.				

Declaration to No. 38.

I _____ Agent of the Naval Hospital at _____, do solemnly and sincerely declare, to the best of my knowledge and belief, that the whole of the Articles brought on charge as remaining or received, and those taken credit for, as expended in the Establishment, or issued to other Departments in my annexed account of the Receipt and Expenditure of Bedding, Clothing, &c., between the _____ day of _____ 18____, and the _____ day of _____ 18____, are correct, and that no advantage, directly or indirectly, has been derived by me, or by any person on my behalf, from the Receipt and Issue of the said Stores. And I make this declaration, conscientiously believing the same to be true, and in pursuance of an Act of 6th William IV., cap. 62, for the Abolition of Oaths.

Attested by me, at

_____ Agent.
this _____ day of _____ 18____

No. 39.

at	Naval Hospital,	}
the	of 18	

A QUARTERLY RETURN of the BEDDING, CLOTHING, &c., in Store for Hospital Service, with a Demand to Replace the Issues and Expenditure.

the of
Naval Hospital at

A QUARTERLY RETURN of the BEDDING, CLOTHING, &c., in Store for Hospital Service, with a Demand to Replace the Issues and Expenditure.

	Iron.		Sacking Bottoms.	Beds.		Bolsters.		Pillows.			Blankets.	Sheets, Linen.	Coverlets.		lbs.	Feathers.	Caps, Linen.	Coats, Cloth.	Waistcoats.	
	Bedsteads.	Cradles.		Hair.	Cases, Linen.	Hair.	Cases, Linen.	Feather.	Linen.	Ticken.			Woollen.	White Cotton.					No.	No.
Last Supply received on the* by the		No.	No.	No.	No.	No.	No.	No.	No.	No.	No.	Pair.	No.	No.	lbs.	No.	No.	No.	No.	No.
Remains in Store. Articles demanded on the* but not yet received. Quantities now required to com- plete the																				
Establishment to be kept in Store for Patients, per Order dated Surplus																				
* The blanks are to be filled up with the date when demanded or received, and by what conveyance.																				

No. 39—concluded.

A QUARTERLY RETURN of the BEDDING, CLOTHING, &c., in Store for Hospital Service, with a Demand to Replace the Issues and Expenditure.

	Trowsers.		Drawers, Flannel.	Shirts.		Gowns, Flannel.	Worsted Stockings.	Table Cloths.		Towels.		Hair Brooms.		Chloride of Lime.	lbs.	Scotch Barley.	Brown Clothing.	Brown Jackets.	
	Cloth.	Prs.	Prs.	Linen.	No.	No.	Prs.	Long.	No.	Long.	No.	Long.	No.						
Last Supply received on the* by the																			
Remains in Store Articles demanded on the* but not yet received Quantities now required to com- plete the																			
Establishment to be kept in Store for Patients, per Order dated Surplus																			

* The blanks are to be filled up with the date when demanded or received, and by what conveyance.

Naval Hospital }
at

MEDICAL AND SURGICAL REPORT.

Diseases Nosologically arranged.	No. remaining from last Account.	Received since.	Discharged cured.	Invalided.	D D. or R	No. now in the Hospital.
PYREXIÆ.						
Ord. I. Febres.						
<i>Intermittentes.</i> Tertiana						
Quartana						
Quotidiana						
<i>Continuæ.</i> Typhus						
Synochus						
Ord. II. Phlegmasiæ.						
Phlogosis						
Ophthalmia						
Cynanche						
Pneumonia						
Hepatitis						
Rheumatismus						
Ord. III. Exanthemata.						
Variola						
Rubeola						
Erysipelas						
Vaccina						
Ord. IV. Hæmorrhagiæ.						
Hæmoptysis						
Phthisis incipines						
Phthisis confirmata						
Ord. V. Profluvia.						
Catarrhus						
Dysenteria						
NEUROSES.						
Ord. I. Comata.						
Apoplexia						
Paralysis						
Ord. II. Adynamia.						
Dyspepsia						
Hypochondriasis						
Ord. III. Spasmi.						
Trismus						
Colica						
Cholera						
Diarrhœa						
Ord. IV. Vesania.						
Mania						
Amentia						

MEDICAL AND SURGICAL REPORT—*continued.*

Diseases Nosologically arranged.	No. remaining from last Account.	Received since.	Discharged cured.	Invalided.	DD. or R.	No. now in the Hospital.
CACHEXIÆ.						
Ord. I. Marcores.						
Tabes						
Atrophia						
Ord. II. Intumescentiæ.						
Hydrothorax.						
Ascites						
Hydrocele						
Ord. III. Impetigines.						
Scrofula						
Syphilis						
Icterus						
Scorbutus						
LOCALES.						
Ord. I. Dysæsthesiæ.						
Amaurosis						
Caligo						
Ord. II. Dysorexiæ.						
Anorexia						
Ord. III. Dyscinesiæ.						
Aphonia						
Contractura						
Ord. IV. Apocenoses.						
Enuresis						
Gonorrhœa						
Ord. V. Epischeses.						
Ischuria						
Obstipatio						
Ord. VI. Tumores.						
Aneurisma						
Scirrhus						
Sarcoma						
Ord. VII. Ectopiæ.						
Hernia						
Prolapsus						
Luxatio						
Ord. VIII. Dialyses.						
Vulnus						
Ulcus						
Fractura						
Psora						

NOTE.—The Remarks made by each of the Medical Officers are to be signed by those Officers respectively.

No. 45.

MEDICAL AND SURGICAL REPORT—*concluded.*

ABSTRACT OF THE NUMBER OF PATIENTS, &c.

[illegible]

NAMES OF ASSISTANT SURGEONS.			SERVANTS.	
With Inspector.	With Deputy Inspector.	With Dispenser.	Quality.	Number.
REMARKS				

No. 48.

A QUARTERLY RETURN

Of WINE, PORTER, and DISPENSARY NECESSARIES in Store for
HOSPITAL SERVICE, with a Demand to replace the Issues and
Expenditure.

Dispensary Necessaries in Store for Hospital Service, with a Demand to

[illegible]

No. 50.

ENTRY BOOK OF DISPENSARY NECESSARIES

AT THE

NAVAL HOSPITAL AT _____

Entry Book of Dispensary Necessaries

[illegible]

at the Naval Hospital at

[illegible]

Naval Hospital at
the of

18 . }

An Account of the Receipts, Issues, and
between the

Date	Month	Receipts.	Wine.				Porter.		Spirits.		Sugar.				Rice.	
			Red.		White.				Brandy.	Gin.	Lump.	Muscovado.				
			Gals	Pts.	Gals	Pts.	Gals	Pts.	Gills	Gills	lbs.	oz.	lbs.	oz.	lbs.	oz.
		Remains from } last Account }														
		From . . .														
		„ per														
		Total .														
		ISSUES. —														
		To Patients														
		To . . .														
		To . . .														
		Total .														
		Carried for- } ward remains }														

I hereby certify, that I have, with the assistance of
and found the Expenditure of the same to correspond with the several

Remains of Wine, Porter, and other Necessaries, in charge of the Dispenser
and the inclusive.

[illegible]

examined the above Account,
Vouchers, authorizing the Issue thereof, and do therefore approve the same.

No. 52.

A QUARTERLY RETURN

Of MEDICINES, UTENSILS, &c., remaining in Store for the SERVICE
AFLOAT, with a Demand to replace the Quantities Issued and
Expended in Quarter, 18 .

Naval Hospital,
at
the day of

18 .

} A QUARTERLY RETURN of Medicines,
place the Quantities Issued and Ex-

CHEMICALS.

Acidi.

Citrici.

Nitrici Diluti.

Ammoniae Sesquicarb-
onatis.Antimonii Potassio-tar-
tratis.

Argenti Nitratiss.

Camphorae.

Last Supply received on the*
by the

Remains in Store

Articles demanded on the*
but not yet received . . . }

Quantities now required to complete

the

Establishment, to be kept in Store for
Patients, per Order, }
dated

Surplus

* The blanks are to be filled up
with the date when demanded or re-
ceived, and by what conveyance.

[illegible]

in Store for the Service Afloat, &c.—*continued.*

[illegible]

remaining in Store for the Service Afloat, &c.—*continued.*

GALENICALS.

	Olei.	Terebinthinæ.
lb.	oz.	Opium Crudum.
lb.	oz.	Pilule Hydrargyri.
lb.	oz.	Potassae Bitartratis.
lb.	oz.	Pulveris Scammonii.
lb.	oz.	Quassie Ligni.
lb.	oz.	Rhei Radicis pulveris.
lb.	oz.	Sennæ Foliorum.
lb.	oz.	Speciei pro Confusione Opium.

A Quarterly Return of Medicines, Utensils, &c.

	GALENICALS.											
	Spiritus Rectificati.		Sulphuris Loti.		Tincturæ.							
					Catechu.		Cinnam. Comp.		Colechici.		Digitalis.	
	lb.	oz.	lb.	oz.	lb.	oz.	lb.	oz.	lb.	oz.	lb.	oz.
Last Supply received on the * by the }												
Remains in Store												
Articles demanded on the* but not yet received . . . }												
Quantities now required to complete the												
Establishment, to be kept in Store } for Patients, } per Order, dated												
Surplus.												

* The blanks are to be filled up with the date when demanded or received, and by what conveyance.

remaining in Store for the Service Afloat, &c.—*continued.*

[illegible]

remaining in Store for the Service Afloat, &c.—*continued.*

[illegible]

remaining in Store for the Service Afloat, &c.—*concluded.*

[illegible]

No. 53.

RECEIPTS AND ISSUES OF MEDICINES, UTENSILS, &c.

FOR THE

SERVICE AFLOAT

at

in

Quarter, 18 .

By Mr.

The undermentioned Documents, endorsed, (and
numbered as in the Account,) are to be
transmitted with it, viz.—

Voucher to Receipts, . . .	in No.
Ditto to Issues,	in No.
Ditto to	in No.

of MEDICINES, UTENSILS, &c., for the Service Afloat, in

Quarter, 18

Ammonia Sesqui-carbonatis.		Antimonii Potassio tartratis.		Anthem. Florum.		Argenti Nitratis.		Aurantii Cort. exsicc.		Camphoræ.		Cere Albæ.		Cerati Calaminæ.		Cerati Cetacei.		Cerati Resinæ.		Cetacei.		Cinchonæ lanc. cort. pulv.		No. of the Line.	
lb.	oz.	lb.	oz.	lb.	oz.	lb.	oz.	lb.	oz.	lb.	oz.	lb.	oz.	lb.	oz.	lb.	oz.	lb.	oz.	lb.	oz.	lb.	oz.		
																									1
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																									38
																									39

for the Service Afloat—*continued.*

Quinae Disulphatis.	
lb.	oz.
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Receipts and Issues of Medicines, Utensils, &c.— <i>continued.</i>												
Receipts and Issues.			Unserviceable Medicines, &c.									
Date.	Whence.	Officers, &c. Names.										

I of the Naval Hospital at , do solemnly and sincerely declare, to the best of my knowledge and belief, that the whole of the Articles brought on charge as remaining or received, and those taken credit for, as expended in the Establishment, or issued to Her Majesty's Ships and Vessels, or to other Departments, in my preceding account of the Receipt, Issue, and Expenditure of Medicines, Utensils, &c., for the Service Afloat, between the day of 18 , and the day of 18 , are correct, and that no advantage, directly or indirectly, has been derived by me, or by any person on my behalf, from the said Receipts and Issues. And I make this declaration conscientiously believing the same to be true, and in pursuance of an Act of 6th Wm. IV. cap.62, for the abolition of Oaths.

Attested by me, at this day of 18 . { Medical Storekeeper.

The Space below is to be reserved for Official purposes.

<i>Service Afloat.</i>	{	Account of Medicines, Utensils, &c., in	Inspector-General's
		Quarter 18 .	

No. 58.

INVOICE OF BEDDING AND NECESSARIES.

at Naval Hospital } this Establishment } the Stores of
 day of 18 } the undermentioned Articles, viz. of H.M.S. Mr.

Articles.		Service- able.	Unser- viceable.	Articles.		Service- able.	Unser- viceable.
Bedding.	{ Sheets . . Pairs			Sago lbs.			
	{ Pillows . . No.			Rice "			
	{ Night Caps . "			Pearl Barley . . "			
	{ Hair Beds . "			Tin Canisters for a () Class.	{ Tea . . . No.		
	{ Pillow Cases . "				{ Sago . . . "		
	{ Bed . . . "				{ Rice . . . "		
	{ Horse Hair . lbs.				{ Pearl Barley . "		
	Calico . . Yards				{ Trusses . . . "		
	Flannel . . . "				{ Various . . . "		
	Lint . . . lbs.				Chloride of Lime . lbs.		
	Tourniquets . . No.				Brown Jars . . No.		
	Trusses { Single . . "				Surgeons' } . . Sets		
	Patent. { Double . . "				Instructions } . . "		
	Bed Pans . . . "				Survey on } . . No. 5		
	Urinals . . . "				Remains } . . "		
	Spitting Pots . . "				Demand for } . . " 6		
	Cast Iron { 2 Quart . . "				Medicines } . . "		
	Sauce- { 3 Pint . . "				Demand for } . . " 7		
	pans. { 1 Pint . . "				Necessaries } . . "		
	Pewter. { Basin . . "				Survey on } . . "		
	{ Cup . . . "				Unservice- } . . " 8		
	{ 6 Gallon . . "				able Stores } . . "		
	Copper { 4 . . . "				Expenditure } . . " 9		
	Boilers. { 3 . . . "				Sheets } . . "		
	Packing Chests . . "				Nosological } . . " 10		
					Returns } . . "		
					Journals . . . " 11		
					Pension } . . " 12		
					Certificates } . . "		
					Casks . . . No.		
					Iron Hoops . . "		

No. 59.

INVOICE OF MEDICINES, &c.

Surgeons' Instructions, Article 5.

Naval Hospital

this } this Establishment
of H. M. S.

the Stores of

at

day of

18

the undermentioned Articles, (being

) viz.

Medicines.	Serviceable.		Unserviceable.		Utensils, &c.	Serviceable.	Unserviceable.
	lbs.	oz.	lbs.	oz.			
Acaciæ Gummi.					Bolus Knives in No.
Acidi Citrici					Tiles
— Nitrici diluti.					Bottles, Half-pint, D
— Sulphurici diluti.					Phials . { 6 Ounce, E
Ammoniaci Gummi					{ 1½ Ounce, K
Ammoniac Sesqui-carbonatis					Corks . { Half-pint Gross
Antimonii Potassio-tartratis					{ Phial
Anthemidis Florum					Gallipots, Empty in No.
Argentii Nitratis					Measures, Pewter
Aurantii Corticis Exsiccati					Do. Glass Graduated
Camphoræ					Mortars and { Marble
Ceræ Albæ					{ Metal
Cerati Calaminæ					Scales and Weights Sols
— Cetacei					Spatulas { Pot in No.
— Resinæ					{ Plaister
Cetacei					Funnels
Cinchonæ lanc. cort. pulv.							

No. 59.

Invoice of Medicines—continued.

Medicines.	Serviceable.		Unserviceable.		Utensils, &c.	Serviceable.	Unserviceable.
	lbs.	oz.	lbs.	oz.			
Sennæ foliorum.	White Jars . No. 5 . . . in No.		
Species pro. conf. Opii	„ „ „ 6 . . . „		
Spiritus Ætheris Nitrici	„ „ „ 7 . . . „		
— Rectificati	Gallipots with Medicine . . . „		
Sulphuris Loti	Brown Jars		
Tincturæ Catechu			
— Cinnam. Comp.			
— Colchici			
— Digitalis			
— Ferri Sesquichloridi			
— Opii			
— Rhei			
— Scillæ			
Unguenti Hydrargyri Fortioris			
— Nitrati			
— Sulphuris Compositi			
Vini Antimonii Potassio-tartratis			
Zinci Sulphatis			
Zingiberis Radicis pulveris			

NOTE.—All Fluids to be supplied by Measure.

A LIST of PATIENTS in the the Quantities of the Articles undermentioned are respectively prescribed.												
at the		Naval Hospital		of 18		Complaint.	Scale of Diet.	Species and Quantity to be provided.				Signing Column for the Medical Officer.
Date.	Patients' Names.	Quality.	Complaint.	Scale of Diet.	Fowl.			Fish.	Veal.	Eggs.		
	</											

Naval Hospital } ACKNOWLEDGMENT of Orders and Letters received
 at } between the of and of 18 .

Date.		Subject.	When Received.		Observations.

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